

MINUTES OF THE MEETING OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON MONDAY 19th DECEMBER 2016 AT 7.30 p.m.

Present: Councillors: M. Hicks
J. Bowden
Mrs O. Conway
Mrs P. Hearn
S. Hearn
P. Hills
N. A. Hollinghurst
N. Nutkins
R. Ransley
G. Wilkins

Also Present: Mr M. Curry, Town Clerk
Mrs D Slade, Deputy Clerk

10 Members of the public

18551. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr. H. Grace (prior commitment) and Cllr. C Townsend (prior commitment)

RESOLVED: To accept the apologies for the reason given

18552. TO MAKE DECLARATIONS OF INTEREST

Cllr Mrs Hearn & Cllr Mrs Conway explained that they would not take part in item 18557 as they are members of Dacorum Borough Council's Development Control Committee.

Cllr G. Wilkins declared a prejudicial interest in item 18557 planning application 4/02346/16/FHA.

Members attention was drawn to the fact that one of the planning applications being considered tonight is by the Deputy Clerk's husband. The Clerk has consulted the Standards Officer at Dacorum Borough Council. His guidance is that she should join the public whilst the application is considered. She will in fact withdraw from the Chamber.

18553. TO CONFIRM THE MINUTES OF THE COUNCIL MEETING HELD ON 14th NOVEMBER 2016

RESOLVED: To accept the Minutes and for the Mayor to sign them.

With regard to LA5, Cllr. Penny Hearn expressed her concerns that a social media release was made by a member of the Council before the official press release agreed at meeting. She felt that this was for personal, political gain and contained misinformation. Considerable success has been gained recently by the Council working together and this action is inexcusable. A report could be made to the Standards Committee.

Cllr. Conway had received correspondence from the Department of Communities and Local Government, stating that the status of the AONB should be considered in any planning application.

In reply, Cllr. Hollinghurst stated that the release had been carefully worded and refuted that he was attempting to gain personal credit. He had a continuous involvement with LA5 over 8 years and wished to give credit to all the Council and citizens/residents who had raised concerns about the matter. The outcome was a credit to Tring Town Council.

18554. MATTERS OF REPORT FROM THE MINUTES

There were no matters of report.

18555. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL

Functions that were attended since the last meeting of the Council in his civic role as Mayor:

- | | |
|--------------------|--|
| 25th November 2016 | Tring Christmas Festival |
| 3rd December 2016 | Tring Community Christmas Concert at Victoria Hall |
| 4th December 2016 | Light up a Life Service at St Peter and St Paul, Tring |
| 8th December 2016 | 2457 (Tring) Squadron's 50th Anniversary at RAF Halton |
| 9th December 2016 | Dacorum Community Trust/Connect Dacorum Christmas Lunch at Pendley |
| 10th December 2016 | Shop Local Event at Church Square and presentation of Shop Window Competition Cup: <ul style="list-style-type: none">• 1st Prize Magnolia Flowers• 2nd Prize Atkins Master Bakers• 3rd Prize G Grace and Son |

The Clerk reported the receipt of the following:

- Hertfordshire & West Essex NHS Sustainability & Transformation Plan for the next five years. A summary has been put at Member's places on the Council table.
- Correspondence stimulated by the potential loss of the petrol station site concerning the general loss of employment land in favour of residential property
- Details of Dacorum Borough Council's consultation on modifications to the Site Allocation Document have been received. The Consultation runs from the 19th December 2016 to the 5th February 2017. It will be discussed at the Planning meeting on Monday 16th January 2017.
- 14-18-Now Poppies Wave & Weeping Window Expression of Interest. Details of this initiative are at Members' places. Possible sites are the Church – who would be delighted – and the Memorial Garden. Details have been sent to Vivienne Child, Tring Together, and Sir Michael Simmonds, Royal British Legion
- The Woodland Trust has been successful in the acquisition of the additional land
- The Funeral within Holy Communion for the Reverend Sarah Eynstone will be held at St Peter and St Paul's Church, Tring on Tuesday 20th December at 11.00am

18556. PUBLIC PARTICIPATION

Standing Orders were **suspended by resolution** at 7.52pm.

Residents of Miswell Farm, Tring attended the meeting in relation to planning application 4/03100/16/AGD.

A resident of 25 Miswell Lane, Tring attended the meeting in relation to planning application 4/03160/16/FHA.

A resident of Miswell House, Tring spoke of his objection to planning application 4/03100/16/AGD stating that a full application should be submitted so that all issues could be aired.

The applicant of 4/02968/16/FUL explained the need for the second floor dormer and front velux window.

A resident attended the meeting with an intern from the High Street Baptist Church to see local democracy in action.

Standing orders were **resumed by resolution** at 8.02pm.

18557. PLANNING APPLICATIONS

The Council considered planning applications which had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

PLANNING REF. NO.

Cllr Hollinghurst declared a prejudicial interest in application ref. 4/03100/16/AGD as HCC Ward Councillor.

- | | | |
|----------------|--|---|
| 4/02714/16/FHA | Single storey rear extension at 13 Albert Street, Tring HP23 6AU for Mrs Jo Wallis | The council recommended no objection to this application |
| 4/02968/16/FUL | Second floor rear dormer, front velux window at 18 Western Road, Tring HP23 4BB for Mr Stephen Byrne | The council recommended no objection to this application |
| 4/03043/16/LBC | Removal of internal lightweight studwork partitions. Installation of secondary glazing. Repairs and redecorations. Replacement of kitchenette, WC and wash hand basin at 10 High Street, Tring HP23 5AH for Mr Simon Booth | The council recommended no objection to this application |
| 4/02733/16/LDE | Two storey rear extension, front porch, render, garage conversion at 4 Longfield Gardens, Tring HP23 4DN for Mr Jonathan Roberts | The council recommended no objection to this application |

4/03084/16/FHA Second storey side extension at 94 Miswell Lane, Tring HP23 4EX for Mr Nick Bowles

The council recommended **no objection** to this application

4/03112/16/TCA Works to trees at 3 Park Road, Tring HP23 6AT for Mr John Jones

The council recommended **no objection** to this application subject to the recommendations of the Tree Officer.

4/03113/16/TCA Works to trees at 10 Graces Maltings, Tring HP23 6DL for Mr John Jones

The council recommended **no objection** to this application subject to the recommendations of the Tree Officer.

Councillor Hollinghurst and Mrs Dawn Slade left the meeting at 8.06pm

4/03100/16/AGD Construction of poly tunnel to house sheep for lambing and to store hay/straw after harvest at Miswell Farm, Tring HP23 4JT for Mr Keith Slade

The Clerk explained that the designation 'AGD' on the application denoted that it was not a full planning application but was fulfilling the conditions specified in Part 6 of the Statutory Instrument No 596 The Town and Country Planning (General Permitted Development) (England) Order 2015 relating to permissive rights for agricultural development. This entailed providing certain details to Dacorum Borough Council to determine whether the development fell within the terms necessary for permissive rights to apply. As such the Town Council was not a consultee but was provided the details for information. The Clerk also referred to the local planning policies that might be relevant with regard to the siting and design of the proposed development. It was noted that the development was not in the Chilterns Area of Outstanding Natural Beauty.

The Council **noted** the application and to comment that the development whilst close to, was not within the Chilterns A.O.N.B.

Councillor Hollinghurst and Mrs Dawn Slade returned to the meeting at 8.15pm

4/03160/16/FHA Two storey rear extension with internal alterations. New front porch with covered veranda and driveway at 25 Miswell Lane, Tring HP23 4DD for Mr Matthew Cain

The council recommended **no objection** to this application, but with a comment asking the Case Officer to check for possible overlooking and loss of light to neighbouring properties.

- 4/03182/16/LDP Loft conversion with rear dormer at 28 Gannel, Tringford Road, Tring HP23 4JL for Mr Ross Bugden
The council recommended **no objection** to this application
- 4/03202/16/FHA Single storey rear extension at 9 Barbers Walk, Tring HP23 4DB for Mr Michael Eyles
The council recommended no objection to this application
- 4/03265/16/AGD Construction of woodland forestry store to hold tools, supplies and machinery at land at High Scrubs Wood, opposite Ambers Farm, Kiln Road, Hastoe HP23 6LT for Miss S Walker
The council recommended **no objection** to this application but concerns were raised about possible further development and the possibility of extending Article 4 to include buildings.

Councillor Wilkins left the meeting at 8.21pm

- 4/02346/16/FUL Additional/amended information Construction of agricultural building with hard standing access and surround at Greenoaks, Heath End, Berkhamsted HP4 3UF for Mr Mark Lake
The council recommended **no objection** to this application
- 4/01762/16/FHA Additional/amended information First floor rear extension over existing ground floor at 52 Wingrave Road, Tring HP23 5HE for Mr Mark Lawson
The council recommended **no objection** to this application
- 4/03115/16/TPO Works to trees at 12 Okeford Close, Tring HP23 4AJ for Mr John Jones
The council recommended **no objection** to this application subject to the recommendations of the Tree Officer.

Councillor Wilkins returned to the meeting at 8.25pm.

LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT PLANNING APPLICATIONS

- 4/02942/16/CON Decision made to install electronic communications apparatus/development ancillary to radio equipment housing. To replace 3no. antennas for 3no. 19.55m agl and existing external cabin upgrade at 2A Icknield Way Industrial Estate, Tring HP23 4JX
- 4/02702/16/ROC Permission granted for variation of Condition 2 (approved plans) of planning permission 4/01331/16/FUL (Barn/stable

building and manage) at Hastoe Hill House, Hastoe Hill, Hastoe, Tring HP23 6LR

- 4/02698/16/ROC Permission granted for variation of Condition 2 (approved plans) attached to planning permissions 4/0540/14/LBC (conversion and change of use of first floor office (B1a) and ground floor entrance to three self-contained flats (C3) at 20 High Street, Tring HP23 5AP
- 4/02762/16/OPA* Permission granted for change of use from office to residential at Akeman Business Park, Akeman Street, Tring HP23 6AF
- 4/02148/16/LBC Permission granted to replace first floor/attic timber staircases, lower existing ceiling joists and support on steel beam flange, replace existing light-weight partitions, reinstate blocked windows on north elevation and re-point brick wall facing Brook Street at Margisal Ltd, Brook Street, Tring HP23 5EF
- 4/02517/16/APA* Permission granted for change of use from agricultural building to storage and distribution (Class B8) at Wick Farm, Wick Road, Wigginton, Tring HP23 6HQ
- 4/02706/16/FHA Permission granted for first floor side extension at 17 Friars Walk, Tring HP23 4AY
- 4/02429/16/FUL Permission granted for two temporary porta cabins at Tring Park School, The Mansion, Tring HP23 5LX
- 4/02648/16/FUL Permission granted for change of use from bank to restaurant at 21 High Street, Tring HP23 5AR
- 4/02743/16/TPO Permission granted for works to trees at Crown Rose Court. High Street, Tring HP23 5AH
- 4/02748/16/FHA Permission granted for single storey side extension at The Red House, Great West Plantation, Duckmore Lane, Tring HP23 6DA
- 4/02785/16/FHA Permission granted for two storey rear extension at 4 Icknield Green, Tring HP23 5HH
- 4/02506/16/FHA Permission granted for new porch extension to the front elevation. Single storey side and rear extension and roof lights at 1A Grove Road, Tring HP23 5HA
- 4/02696/16/FUL Permission granted for telecommunications roof-top upgrade and associated works at British Natural History Museum, Akeman Street, Tring HP23 6AP
- 4/02697/16/LBC Permission granted for telecommunications roof-top upgrade and associated works at Natural History Museum, Akeman Street, Tring HP23 6AP
- 4/03112/16/TCA Raise no objection to works to trees at 3 Park Road, Tring HP23 6AT
- 4/03113/16/TCA Raise no objection to works to trees at 10 Graces Maltings, Tring HP23 6DL

Any application marked with an * was contrary to the Town Council's recommendation.

RESOLVED: To note the planning decisions of Dacorum Borough Council

18558. TEMPORARY TRAFFIC REGULATION ORDERS

Four permanent orders have been received:

- Waiting restrictions - Station Road
- Waiting restrictions – Park Road/Langdon St
- Waiting restrictions - New Mill Terrace/Grove Road
- Proposed Speed Limit – Tringford Road

Councillor Hicks lamented the fact that double yellow lines are necessary but agrees that dangerous parking near corners must be stopped. He thanked Cllr Hollinghurst for improving safety in the town.

RESOLVED: To note the temporary traffic regulation orders presented

18559. STANDING COMMITTEES

The minutes of the following meetings were considered:

- (i) Planning Committee held on 28th November 2016
- (ii) Allotment & Environment Committee held on 28th November 2016
- (iii) Town Plan & Infrastructure Committee held on 5th December 2016

RESOLVED: To receive and adopt the minutes listed above.

18560. OUTSIDE BODIES

Members gave reports of meetings attended when representing the Council:

- Cllr Wilkins attended Tring WI and answered questions on a panel
- Cllr S Hearn planted trees and hedging plants at Duckmore Lane allotments and Meadowbrook. He attended the Alzheimer's Christmas Party
- Cllr Mrs Ransley attended the Christmas Festival on 25th November and the Christmas Farmers Market on 17th December.
- Cllr Bowden attended Tring Youth Council
- Cllr Conway attended Beavers Swimming Club Tea Party at College Lake

18561. TRING YOUTH TOWN COUNCIL

The Council received the minutes of Youth Town Council meeting held on the Wednesday 16th November 2016.

RESOLVED: To note the minutes received

18562. THE CLERK'S FINANCIAL STATEMENT AND TO CERTIFY THE SCHEDULE OF PAYMENTS

The Clerk's report and schedule of payments was circulated prior to the meeting and was reviewed at the meeting. The Internal Audit has taken place

and a full report will be available at the Finance and Policy meeting on 16th January 2017

RESOLVED: To confirm and certify the schedule of payments as presented.

18563. TO RECEIVE AN UPDATE FROM THE CLERK ON PREPARATION OF 2017/18 BUDGET

Dacorum Borough Council funding:

- The proposed tax base has been received with an increase of 34.3%
- The grant towards warden expenditure has been increased by 1.33%
- The Council Tax Support Grant has been reduced by nearly 10% (This is better than anticipated)
- The payments for Concurrent Services have been reviewed resulting in modest increase over the next three years
- The net effect of these changes, assuming no change to the Band D rate, is an increase in revenue of £663.22 compared to last year
- In relation to the baseline budget presented to the Finance & Policy Committee these changes will give an extra £5,128

Pensions:

- Our auto-enrolment staging date is 1st Jan 2017. All staff have received a letter explaining auto-enrolment although members of staff currently have the option to join the pension scheme
- The publicity has resulted in three members of staff asking to join the pension scheme
- The results of the pension scheme's triennial valuation have been received. There will be a 1% reduction in the employer's contribution from 24.8% to 23.8%
- The outcome of new membership and the lower rate will be that the Council will pay an additional £500 per month employer's contributions

Balance:

- The combined effect on the baseline budget of the changes in Dacorum funding and pensions will be a reduction in income of £872

18564. TO RECEIVE A REPORT OF DACORUM BOROUGH COUNCIL'S TOWN & PARISH COUNCIL ANNUAL CONFERENCE

- The Clerk & Cllr Bowden attended the conference. Cllr Ransley, unfortunately had to send her apologies
- There was representation from all Town & Parish Councils
- Presentations were given by:
 - Finance – James Deane Corporate Director (Finance & Operations)
 - LGA Peer Review – Sally Marshall Chief Executive
 - Planning – Consultation arrangements and CIL update – James Doe Assistant Director (Planning, Development & Regeneration)
 - Code of Conduct – Mark Brookes Solicitor to the Council
 - “Prevent” – Dave Moore Anti-Social Behaviour Team Officer
 - Verge Management – Peter Simpson Herts County Council
 - CDA Herts – Sharon Oshunbiyi Rural Housing Enabler

- Council's Homelessness Strategy 2016-2020 – Tracy Vause
Strategic Housing Team Leader

Copies of the Finance & Planning presentations have been circulated

**18565. TO RECEIVE DETAILS OF DACORUM BOROUGH COUNCIL'S
PARKING CHARGES EFFECTIVE 1st APRIL 2017 AND CONSIDER
THE CHARGES FOR OLD SCHOOL YARD**

- Details of Dacorum's changes have been circulated
- The free hour is retained
- Recommend that Tring adopts the same charges at Old School Yard
but still free on Sunday

RESOLVED: to accept the revised charges for Old School Yard.

The meeting closed at 8.49pm

Chairman