

**MINUTES OF THE 44<sup>th</sup> ANNUAL MEETING OF TRING TOWN COUNCIL HELD  
IN THE COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON  
MONDAY 22<sup>nd</sup> MAY 2017 AT 7.30 p.m.**

**Present:** Councillors: M. Hicks  
Mrs O. Conway  
H. Grace  
Mrs P. Hearn  
S. Hearn  
P. Hills  
N. Hollinghurst  
N. Nutkins  
C. Townsend  
G. Wilkins

**Also Present:** Mr M. Curry, Town Clerk  
Mrs D. Slade, Deputy Town Clerk

28 members of the public

**18730. ELECTION OF MAYOR**

Before calling for nominations, Cllr M. Hicks, as Mayor of the Council May 2016 to May 2017, said how much he had enjoyed his year meeting so many different people and attending such diverse events. The highlight of the year was a spitfire flypast at RAF Halton. He was also very pleased to have been able to officially open Dacorum Borough Council's new houses in Queen Street.

He concluded by thanking all the members of the Council for their support during the year and thanked the staff for their hard work.

Cllr Mrs P. Hearn congratulated Cllr Hicks on his year of office and the way in which he managed several lively meetings.

Cllr Hollinghurst added his appreciation, thanking Cllr Hicks as a first class mayor.

It was **PROPOSED** by Cllr Mrs Conway and **SECONDED** by Cllr M. Hicks that Cllr G. Wilkins be elected Town Mayor for the ensuing year. There being no further nominations, it was unanimously **RESOLVED**: That Councillor G. Wilkins be elected Town Mayor to hold office until his successor became entitled to act as Town Mayor at the next Annual Meeting of the Council.

Cllr G. Wilkins gave his consent by signing the Declaration of Acceptance of Office and put on the Mayoral Chain of Office. He took the Chair and said that he was proud and privileged to accept the position. His aim for the year was to do as much as he could for all the residents of the town, young and old. His nominated charity would be Macmillan Nurses and he was aiming to hold two fund raising events during the year.

**18731. APPOINTMENT OF DEPUTY MAYOR**

Cllr Wilkins opened the item to appoint a Deputy Mayor for the Council Year May 2017 to May 2018

It was **PROPOSED** by Cllr H. Grace and **SECONDED** by Cllr P. Hills that Councillor Mrs P. Hearn be appointed Deputy Mayor for the ensuing year. There being no further nominations, it was unanimously **RESOLVED:** That Councillor Mrs P. Hearn be appointed Deputy Town Mayor to hold office until the next Annual Meeting of the Council.

**18732. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr J. Bowden (prior commitment) and Mrs R. Ransley (family circumstances).

**RESOLVED:** To accept the apologies for the reasons given

**18733. TO MAKE DECLARATIONS OF INTEREST**

Cllr Mrs Conway explained that she and Cllr Mrs Hearn would not take part in item 18744 as they were members of Dacorum Borough Council's Development Management Committee. This was to enable them to speak at that committee on Tring applications.

**18734. TO CONFIRM THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27<sup>th</sup> MARCH 2017**

**RESOLVED:** To accept the Minutes and for the Mayor to sign them.

**18735. APPOINTMENT OF COMMITTEES**

A copy of the existing committee structure and a proposal for the membership of those committees were circulated prior to the meeting. Cllr Townsend agreed to serve of the Planning Committee in place of Cllr Bowden.

**RESOLVED:** To retain the existing committee structure with the membership proposed

**18736. ELECTION OF COMMITTEE CHAIRMEN**

Cllr Mrs P. Hearn put forward the following proposal for the chairmanship of the agreed Committees:

- Planning – Cllr S. Hearn
- Finance & Policy – Cllr Mrs P. Hearn
- Building & Assets – Cllr M. Hicks
- Allotment & Environment – Cllr O. Conway
- Town Plan & Infrastructure – Cllr S. Hearn
- Staffing – the Mayor

Those nominated all expressed their willingness to undertake the duty.

**RESOLVED:** To accept the proposed Councillors for the chairmanship of the agreed committees.

**18737. TERMS OF REFERENCE FOR STANDING COMMITTEES**

The existing terms of reference for Standing Committees were circulated prior to the meeting.

**RESOLVED:** To accept the existing Committee Terms of Reference

**18738. APPOINTMENT AND NOMINATION OF REPRESENTATIVES ON OUTSIDE BODIES**

A proposed list of representation was circulated prior to the meeting. Removal from the list of organisations with Council representation of the Campaign to Protect Rural England, the Trusteeship of Old Church House and Pitstone Quarry Liaison Group was agreed. Cllr Hollinghurst asked that his representation on the Arla Liaison Group continue as there were still matters relevant to Tring arising e.g. the anaerobic digester. This was agreed.

The Clerk briefed Members on the work of the Dementia-friendly Tring group. Cllr Hicks added his experience as the Chairman of the group. It was agreed that the Mayor remain as the Council's representative until volunteers could be found to take over the role of chairman and secretary.

The Clerk and Cllr Mrs Hearn will be meeting the Practice Manager at the Rothschild House Surgery to discuss the best way to liaise with the surgery. Once agreed Cllr Hicks would be the Council's representative.

**RESOLVED:** To approve the representatives on outside bodies as amended above.

**18739. DATES OF FUTURE MEETINGS & THE 'MEET YOUR COUNCIL' INITIATIVE'**

The Clerk explained that a draft timetable was prepared on the usual basis with minor changes to accommodate bank holidays. He had tried to keep the Council meeting as late as possible in the month as that helped prepare the latest financial data in time for consideration. The Planning Committee meeting in August was retained as this was very helpful to give continuity.

**RESOLVED:** (i) To approve the schedule of meetings as presented  
(ii) To approve dates of the 'Meet Your Council' initiative  
(iii) To attend the Summer Carnival

**18740. GENERAL POWER OF COMPETENCE**

The Clerk detailed the legal basis of the General Power of Competence – what it permitted, what were the restrictions on its use and any associated risks in its use, and what the eligibility criteria were. The Council were now eligible to use the power subject to passing the motion detailed on the agenda.

**RESOLVED:** That the Town Council meets the specified eligibility criteria and as such can use the General Power of Competence granted by the Localism Act 2011 until the day of the next relevant Annual Council meeting i.e. that held after the next ordinary elections

**MATTERS OF REPORT FROM THE MINUTES**

Planning Application 4/00445/17/FUL Construction of a security fence at New Mill/Icknield Way/Grove Road was rejected.

The Heritage Trail Plaque on Mansion Vista – the Clerk gave Tim Amsden the Council's comments on the proposal and is awaiting a revision.

**18741. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL**

The Mayor attended the following functions in his civic role:

13 <sup>th</sup> April 2017	Hertfordshire Music Services Easter Concert at St Clement Danes School, Chorleywood
22 <sup>nd</sup> April 2017	Spring Fayre Launch on Church Square and Tring Lions Entertainment Evening at Victoria Hall
26 <sup>th</sup> April 2017	Rothschild House Surgery Award Ceremony and Opening of Tring Martial Arts Centre
6 <sup>th</sup> May 2017	(Deputy Mayor) Tring Job Show
10 <sup>th</sup> May 2017	Opening of the Forum (DBC)
17 <sup>th</sup> May 2017	DBC Mayor Making Ceremony
19 <sup>th</sup> May 2017	Dacorum Sports Awards

The Clerk reported the following correspondence:

- From the Royal British Legion concerning preparations for a service of commemoration of the 100th Anniversary of the Battle of Passchedaele on the 30th July – the eve of the battle
- This acts as a reminder that next year is the 100th Anniversary of the end of WWI. The Clerk and the Royal British Legion are liaising as details of National Events are released under the title “Battle’s Over – A Nation’s Tribute”
- The Chiltern Countryside Group (CCG) alerted the Council on Friday of a consultation by the Department of Transport on policy for design & use of UK airspace, which could have important impacts on airspace above the Chilterns and the AONB. The deadline for the consultation is Thursday 25th May. The Clerk has asked Sue Yeomans, who is the Council’s representative on such matters, for a summary of their response. It was agreed due to the deadline that the Clerk and Mayor review the CCG response with the intention that the Town Council endorse the CCG’s submission
- Herts Valley Clinical Commission Group have extended the Herts Urgent Care contract to provide primary care services at the New Surgery, Tring until the end of September 2017 with the expectation that the new contract will be in place in October
- HAPTC were asking for the nominations to the HAPTC Executive Committee (Deadline for nominations Friday 2nd June)
- The Department for Communities and Local Government had a consultation called ‘Running Free’ to preserve the free use of public parks. Some Councils are charging organised groups of fitness runners which can be groups as large as 300 to cover additional repair and maintenance costs. Consultation deadline 5th July
- The ‘I Love Tring’ Retail Group were hosting a talk by Bill Grimsley, author of ‘Sold Out’, on the future of UK Retailing at the Nora Grace Hall on Wed 7th June 6:30pm

- NALC have issued a new Legal Briefing on the reform of the Data Protection Act which comes into force on the 25th May 2018. The reforms do not change the fundamental principles but it does impose new obligations on data controllers such as the Council and provides enhanced rights for individuals
- Signpost, an organisation that provides counselling services for young people, was given a grant by the Town Council last year. They have submitted their report on how the money was spent and the outcome. A copy of the report was put at Members' places
- Chiltern Society News reported the formation of a new grouping of organisations across the Chilterns to protect the Green Belt and the AONB. Members include the Chiltern Society, the Bucks, Herts, Beds & Oxon branches of CPRE, the London Green Belt Council, and the Chilterns Conservation Board
- A copy of the latest Dacorum Environmental Forum Minutes are at Members' places. A copy of their comment on the Single Local Plan was available on the table

#### **18742. PUBLIC PARTICIPATION**

Standing Orders were suspended at 8:20pm **by resolution** to allow members of the public present to speak.

18 residents expressed their opposition to planning application 4/00784/17/FUL on the following grounds:

- The land, albeit in private ownership, was designated open space and it should be preserved especially as there was a deficit of open land within Tring
- The scale of the proposed dwellings were out of keeping with the surrounding properties
- The development would spoil the views from the open space and into the area from other prominent parts of the Town and its surrounds
- The paths (not designated public footpaths) across the land, where the proposed development would take place, had been used for twenty years
- The gates onto the development shown in the artist's impression were too far forward and would cause obstruction of neighbouring driveways whilst access was gained

The developer (4/00784/17/FUL) responded to the above:

- The proposal gave long run security to the open space by 'sacrificing' just 20% of the land
- This will resolve the situation with split ownership of the total area so that the area as a whole can be managed properly
- The comment about gates would be taken on board

Standing orders were resumed **by resolution** at 8.46pm.

#### **18743. STANDING COMMITTEES**

The minutes of the following meetings were considered:

- (i) Planning Committee held on 10th April 2017
- (ii) Allotments & Environment Committee on 10th April 2017
- (iii) Planning Committee held on 8th May 2017
- (iv) Buildings & Assets Committee on 8th May 2017

**RESOLVED:** To receive and adopt the minutes listed above

**18744. PLANNING APPLICATIONS**

The Council considered planning applications that had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

**PLAN REF. NO.**

4/00784/17/FUL Construction of two new dwellings. Transfer of land to the west to Dacorum Borough Council for the extension of the existing recreation ground at land adjacent to Okeford Drive, Tring HP23 4EX for Rivergate Homes Ltd

**RESOLVED:**

- (i) To uphold the Working Party recommendation to recommend **no objection** to this application
- (ii) To comment that the withdrawal of permitted development rights be a condition of approval
- (iii) To comment that approval be conditional upon the location of any gates onto the development be set back into the property to avoid possible obstruction of neighbouring drives

4/00896/17/FHA Part two storey part single storey rear extension. Proposed window in existing side elevation and alterations to existing rear window at 36 Beaconsfield Road, Tring HP23 4DW for Mr Prapaheran

The Council recommended **no objection** to this application

4/00962/17/FHA Raising of roof to provide first floor accommodation with front and rear windows, and side roof lights. Single storey rear extension. External alterations and new drive at 86 Longfield Road, Tring HP23 4DF for Mrs Farquharson

The Council recommended **no objection** to this application

4/01001/17/FHA Construction of greenhouse at Hazelwood, Leafy Lane, West Leith, Tring HP23 6JS for Mr P Walker

The Council recommended **no objection** to this application

4/01011/17/FHA Infill existing front window and construction of replacement porch at 4 Mansion Drive, Tring HP23 5BD for Mrs Engert

The Council recommended **no objection** to this application

4/01077/17/LDP *For information only* Demolition of existing conservatory and construction of a single storey mono pitched roof extension at 10 Buckingham Road, Tring HP23 4EY for Mrs Egan

The Council recommended **no objection** to this application

4/01034/17/FHA Detached garage with loft at 20 Brookfield Close, Tring HP23 4ED for Mr Gentry

The Council recommended **no objection** to this application

4/02751/16/ADV Advertisement signage at 21 High Street, Tring HP23 5AR for Matthew Sewell (agent)

The Council recommended **no objection** to this application  
4/01182/17/LDP *For information only* Single storey rear extension at 46  
Morefields, Tring HP23 5EU for Mr & Mrs E Duffy  
The Council recommended **no objection** to this application

**LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN  
RESPECT OF RECENT PLANNING APPLICATIONS**

4/00593/17/FUL Permission granted for retention of alterations to east and west elevations including formation of opening to existing cavity brick wall at 64-66 Akeman Street, Tring HP23 6AF

4/00610/17/FHA Permission granted for two storey rear extension (in conjunction with No 9 Okeley Lane) at 7 Okeley Lane, Tring HP23 4HE

4/00611/17/FHA Permission granted for two storey rear extension (in conjunction with No 7 Okeley Lane) at 9 Okeley Lane, Tring HP23 4HE

4/00615/17/FHA Permission granted for construction of porch at 11 Hunters Close, Tring HP23 5PG

4/00502/17/FUL Permission granted for construction of a memorial and minor landscape works at The Black Horse, 26 Frogmore Street, Tring HP23 5AZ

4/00530/17/FHA Permission granted for single storey rear extension and renovation of existing bungalow at 12 Mill View Road, Tring HP23 4ER

4/00899/17/TCA Raise no objection to works to trees at 38 Park Road, Tring HP23 6BP

4/00532/17/FHA Permission granted for two storey rear extension at 14 Gannel Terrace, Tringford Road, Tring HP23 4JH

4/00378/17/FUL WITHDRAWN Construction of four 4-bed dwellings with double garage on land adj. to Silk Mill Industrial Estate, Brook Street, Tring HP23 5EF

4/00688/17/FHA Permission granted for demolition of conservatory and single storey rear extension at 16 Harcourt Road, Tring HP23 5JJ

4/00547/17/FHA Permission granted for a single storey side extension at 8 Ludgate, Tring HP23 4ES

4/00521/17/FHA Permission granted for the demolition of existing single storey garage. Construction of two storey side and rear extensions to create 1 bedroom annexe to first floor with a utility room and garage below. Existing driveway widened to allow off road parking for 2 cars at 1 Harcourt Road, Tring HP23 5JJ

4/00366/17/RET Permission granted for the retention of a single storey rear extension at 6 Beacon Way, Tring HP23 5LF

**RESOLVED:** To note the planning decisions of Dacorum Borough Council

**18745. TEMPORARY TRAFFIC REGULATION ORDERS**

Details of the following orders had been received:

*Road Maintenance* - Notice B4635 London Road/High Street

*Street Parties on Sunday 11<sup>th</sup> June:*

TRO10436	Parsonage Place
TRO10440	Longfield Road
TRO10441	Goldfield Road
TRO10442	Beaconsfield Road
TRO10448	Fairthorn Close
TRO10449	Langdon Street

**RESOLVED:** To note the temporary traffic regulation orders received

**18746. STREET NAMING**

Proposals for the development off Station Road, formerly Tring Health Centre, were circulated prior to the meeting. Members welcomed the application because of its association with the name of the first building on the site, Nightingale Lodge, when given to the Town by the Rothschilds.

**RESOLVED:** To approve the name 'Nightingale Close' for the proposed development off Station Road, formerly Tring Health Centre

**18747. GRANT APPLICATION:** To consider a grant application from Tring Bowls Club. Comment was made on the benefits of remaining active and also the potential benefits to be derived from those suffering from dementia.

**RESOLVED:** To award Tring Bowls Club £500 for their initiative to encourage new players.

**18748. THE CLERK'S FINANCIAL REPORT AND TO CERTIFY THE ACCOUNTS FOR PAYMENT**

A report on the conduct of the financial year-end and preparation of the annual return was circulated prior to the meeting. The report also highlighted points of note relating to financial matters since the last Council meeting and contained a schedule of regular and automated payments.

**RESOLVED:** (i) To confirm and certify the schedule of payments as presented  
(ii) To approve the schedule of regular payments and 'automated' payments

**18749. OUTSIDE BODIES**

Members gave reports of meetings attended when representing the Council:

Cllr S. Hearn	attended the opening of Dacorum Borough Council's new offices at the Forum
Cllr Mrs Conway	attended the memorial service for Mrs Pat Gray
Cllr Hollinghurst	attended a meeting of the Arla Liaison Committee
Cllr Townsend	reported the success of the FOTCH family fun day



- Cllr Hills attended Spring Fayre, the Job Fair, the DEF meeting, two Youth Town Council meetings, and Mrs Pat Gray's memorial service
- Cllr Hicks reported the Purple Star award to Rothschild House Surgery staff – an accreditation to recognise their work in improving health outcomes for people with learning disabilities
- Cllr Grace attended the opening of Tring Martial Arts' new facility
- Cllr P. Hearn attended her organisations but had nothing to report. She presented the Clerk with a copy of Mrs Pat Gray's book of verse to be kept in the Council offices
- Cllr Wilkins attended a meeting of the Tring & District Local History and Museum Society and the Job Fair. The latter was a great success with many visitors and suppliers

**18750. TRING YOUTH TOWN COUNCIL**

Minutes of the Youth Town Council meetings held on the 26<sup>th</sup> April 2017 were circulated prior to the Council meeting. Cllr Townsend will attend the next meeting to be held on Wednesday 14<sup>th</sup> June at 4:00 pm

**RESOLVED:** To note the minutes

The meeting closed at 9.31 pm

Chairman