

**MINUTES OF THE MEETING OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON MONDAY 26<sup>th</sup> JUNE 2017 AT 7.30 p.m.**

**Present:** Councillors: G. Wilkins  
J. Bowden  
Mrs O. Conway  
H. Grace  
Mrs P. Hearn  
S. Hearn  
M. Hicks  
N. A. Hollinghurst  
N. Nutkins  
Mrs R. Ransley  
C. Townsend

**Also Present:** Mr M. Curry, Town Clerk  
Ms C Hill, Deputy Clerk

1 Member of the public

**18775. TO RECEIVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr P. Hills (prior engagement)

**RESOLVED:** That the Council accept the apologies for the reasons given

**18776. TO MAKE DECLARATIONS OF INTEREST**

Cllrs Mrs Hearn & Mrs Conway declared prejudicial interests in item 18788 as trustees of Tring Youth Project. They explained that they would not take part in item 18781 as members of Dacorum Borough Council's Development Control Committee.

Cllrs Mrs Hearn explained that she would not take part in item 18783 as she was Chairman of Dacorum Borough Council's Licensing Committee.

Cllr S. Hearn declared a prejudicial interest in item 18788 as a trustee of Tring Together.

**18777. TO CONFIRM THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 22<sup>nd</sup> MAY 2017**

**RESOLVED:** To accept the Minutes and for the Mayor to sign them.

**18778. MATTERS OF REPORT FROM THE MINUTES**

The Clerk reported the following matters:

1. A response was sent to the UK Airspace Policy Consultation
2. The Clerk met with the Practice Manager of the Rothschild Surgery to discuss Council representation. It was agreed that:

- Whilst a Councillor could attend the Practice's Patient Group (as long as they were registered with the Practice) it was felt that this had too detailed a focus
- It was agreed that the Practice Manager & Clerk would be the liaison points with the option to involve the Senior Partner and Councillors when appropriate

During a wider discussion:

- The Practice had tendered for the New Surgery contract and was expecting to hear the outcome by the end of July
- Parking was their issue not capacity. If successful with the New Surgery bid they could look to base services that require a longer consultation there because of the better parking and to relieve demand at Western Road
- The Practice was satisfied that they could cope with the LA5 increase on top of their average annual growth. The Clerk raised the Single Local Plan and the prospect of further growth. This was noted and would be a matter for further dialogue

### 3. 'Meet Your Council' at the Carnival

The stand without the side panels and the information display looked better being more involving. Few comments received:

- Two enquiries about the timing of the introduction of 20mph speed limits
- A question on why the bench on Pond Close had been moved – *vandalism and complaints from neighbours*
- Compliant about the state of the Forge Car Park toilets
- Tring Lions – 'have we a disaster policy'? This matter has also been raised by the Church -

*The County Council is the body with the statutory responsibility (Civil Contingencies Act). Herts County Council has a resilience team as part of Dept of Community Protection. Dacorum Borough Council has particular responsibilities in emergencies in relation to the safety of structures, emergency shelter and rehousing, and environmental health issues. They buy-in services from HCC to assist them.*

*The Deputy Clerk attended the Dacorum Borough Council Clerks Meeting where Jennifer Young, Resilience And Business Development Co-Ordinator, Regulatory Services gave a presentation. The advice was for Town & Parish Councils to ensure that local information e.g. contact points for village halls held by DBC/HCC was accurate. The Clerk will liaise with Ms Young.*

### 4. Heritage Trail Plaque on Mansion Vista

A rewording has been agreed (It could not be referred back to Council because of timing issues – placing the order and funding – but has agreed with Councillor Mrs Hearn).

*A mound, or ha-ha, behind the wall (1711) screened the town from Tring Park mansion (1682) designed by Sir Christopher Wren.*

5. Meeting with Dacorum Borough Council re. the Single Local Plan  
We now have agreement to James Doe and members of his team with Cllr Graham Sutton, Portfolio Holder for Planning and Regeneration to meet with representatives of the Town Council. A suitable date is being agreed.

DBC have also arranged a briefing session 7:30pm Wed 26<sup>th</sup> July at the Forum on the Single Local Plan and neighbourhood planning

**18779. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL**

Functions that were attended in the civic role as Mayor:

- 7<sup>th</sup> June I Love Tring Retail Forum – “The Future of UK Retailing”
- 16<sup>th</sup> June Gin Tasting at Jack and Alice’s
- 17<sup>th</sup> June Herts Scouts AGM at Phasels Wood
- 19<sup>th</sup> Fly a Flag Ceremony in Hemel Hempstead
- 21<sup>st</sup> June Tring Running Club Midsummer Fun Run
- 24<sup>th</sup> June Tring Carnival

The following items of correspondence were circulated prior to the meeting for information: the monthly crime statistics.

The following items of correspondence were received:

- A request from CAD for volunteer drivers for their Community Transport Service
- Notification from the Supplier about a new telecomms installation on Station Road
- A request to fly the Red Ensign for Merchant Navy Day (3<sup>rd</sup> September 2017)
- Details of the ‘Hertwise’ service starting in June 2017
- The Fire Governance consultation from the Police & Crime Commissioner

**18780. PUBLIC PARTICIPATION**

Standing orders were **suspended by resolution** at 7:54 pm.

Mr Ramirez rose the following matters:

- People not using the crossing on the Icknield Way and suggested railings at the nearby junction to prevent this – *funding such would have to come from the County Councillor’s locality budget*
- Ownership of the Memorial Gardens - *Dacorum Borough Council* – and would the Town Council support a ban on dogs in the Memorial Gardens
- Removal of asbestos at Dundale School – it was a risk to pupils. *It was explained that the works were the responsibility of Hertfordshire County Council and that risk assessments would have had to be carried out before permitting the work to proceed. The Clerk will write to Hertfordshire County Council*

Standing orders were **resumed by resolution** at 8:04 pm.

**18781. PLANNING APPLICATIONS**

Due to problems with Dacorum Borough Council’s website it was not possible to

access the details of the applications and for the Working Party to make recommendations. Consequently consideration of the plans was deferred to the Planning Committee to be held on Monday 17<sup>th</sup> July 2017.

**RESOLVED:** That only in exceptional circumstances the Working Party will decide the Council's recommendation in the interim

**LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT PLANNING APPLICATIONS**

The Council noted the following decisions by Dacorum Borough Council.

**PLAN REF. NO.**

4/00626/17/LBC	Permission granted for internal alterations at Old Grove Farm, 66 Grove Road, Tring HP23 5PD
4/00386/17/FUL	Permission granted for single storey rear extension (with associated changes to utility room). Enlargement of ground floor living room windows. Installation of velux roof-lights. Change of use of drive-way to garden area at 27 Cobbetts Ride, Tring HP23 4BZ
4/01279/17/TCA	Raise no objection to works to maple at Steam House, 13 Chapel Street, Tring HP23 6BL
4/01011/17/FHA	Permission granted to infill existing front window and construction of replacement porch at 4 Mansion Drive, Tring HP23 5BD
4/01219/17/TPO	Permission granted to fell purple sycamore tree at 20 Osmington Place, Tring HP23 4EG
4/01297/17/AGD	Prior approval not required for log garage with carport at land at High Scrubs Wood, Hastoe HP23 6LT

**RESOLVED:** To note the planning decisions received

**18782. TEMPORARY TRAFFIC REGULATION ORDERS**

None received

**18783. PREMISES LICENCE APPLICATIONS**

Details of application M043409 Lussmanns Fish & Grill were circulated prior to the meeting. The hours requested were considered acceptable.

**RESOLVED:** To note the premises licence received

**18784. STANDING COMMITTEES**

The minutes of the following meetings were considered:

- (i) Planning Committee held on 12<sup>th</sup> June 2017
- (ii) Finance & Policy Committee held on 12<sup>th</sup> June 2017

**RESOLVED:** To receive and adopt the minutes listed above

**18785. OUTSIDE BODIES**

Members gave reports of meetings attended when representing the Council:

Cllr Mrs Hearn	Nothing to report from her meetings. She attended the AGM of Dacorum 'Talking Newspapers' as Deputy Mayor
Cllr Bowden	Gave an update on the Dementia Café at the Community Centre funded with assistance from Cllr Hollinghurst (in his role as County Councillor) and Tring Lions
Cllr Mrs Conway	Attended the AGM of Old School Hall
Cllr Wilkins	Attended a meeting of the Tring & District Local History and Museum Society

**18786. TRING YOUTH TOWN COUNCIL**

The Council received the minutes of Youth Town Council meeting held on the 17<sup>th</sup> May 2017. The Members congratulated the Youth Town Council on the dog show at the carnival.

**RESOLVED:** To note the Minutes

**18787. THE ANNUAL RETURN 2016/17 & ASSOCIATED ACCOUNTS**

The Clerk explained how the completion of the return had been presented to the Finance & Policy Committee Meeting held on the 12<sup>th</sup> June 2017. The Committee had resolved to recommend to Council that the Annual Return can be approved and signed (Resolution 18772).

**RESOLVED:** To accept the recommendations of the Finance & Policy Committee Meeting held on the 12<sup>th</sup> June 2017 to:

- (i) Agree to all the statements in Section 1 of the Annual Return, approve the annual governance statement, and for the Chair of the Council to sign the section accordingly
- (ii) Approve the accounting statements in Section 2 of the Annual Return and for the Chair of the Council to sign the section accordingly

**18788. ANNUAL GRANTS**

**RESOLVED:** To approve the following grants included in the Annual Budget:

- (a) Tring & District Local History & Museum Society – Annual Endowment £2,000
- (b) Tring Together – support for Tring Christmas Festival £1,000
- (c) Tring Youth Town Council £300
- (d) Tring Together - Office Grant £5,000
- (e) Tring Youth Project - to support youth work in Tring £5,000 plus the exceptional grant of £1,500 (Resolution 18584 Finance & Policy Committee 23<sup>rd</sup> January 2017)

The Clerk was asked to obtain copies of the Tring & District Local History & Museum Society latest annual accounts.

**18789. THE CLERK'S FINANCIAL STATEMENT AND TO CERTIFY THE SCHEDULE OF PAYMENTS**

The monthly financial statements and the Clerk's report were circulated prior to the meeting and were reviewed at the meeting by Members, who also reviewed the schedule of payments.

The Clerk will provide a scheme of monthly phasing to assist with the scrutiny of the reports.

**RESOLVED:** To confirm and certify the schedule of payments as presented.

**18790. THE ANNUAL GARDEN COMPETITION**

**RESOLVED:** To continue the annual garden competition on the same basis as the trial held last year

**18791. PASSCHENDAELE MEMORIAL SERVICE**

The Clerk gave details of the commemoration service to mark the 100<sup>th</sup> anniversary of the Battle of Passchendaele.

**RESOLVED:** To award Tring Together a grant of £259 to assist with the event

**18792. EXCLUSION OF PUBLIC & PRESS**

To consider a resolution in the following terms: That under section 1 of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the subsequent items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

**RESOLVED:** To support the resolution as given to exclude the public & press

**18793. OCCUPANCY OF MARKET HOUSE**

**RESOLVED:** To refer the progress of the preferred options to the Buildings & Assets Committee

The meeting closed at 8.44 pm

Chairman