

**MINUTES OF THE COUNCIL MEETING OF TRING TOWN COUNCIL HELD IN THE  
COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON  
MONDAY 24th OCTOBER 2011 AT 7.30 p.m.**

**Present:** Councillors: J. S. Allan, Town Mayor (in the Chair)  
H. Alison  
B. Batchelor  
Mrs G. Haynes  
Mrs P. J. Hearn  
S. Hearn  
M. Hicks  
N. A. Hollinghurst  
N. Nutkins  
Mrs R. Ransley

**Also Present:** Mr Keith Gray, (Town Clerk)  
Mrs Belle Daytonn (Deputy Clerk)  
PC Hunnysett (Herts Police)  
Mr Innes Gray (Consensus Planning)  
16 members of the public

16149 **APOLOGIES**

RESOLVED: To accept apologies from Councillors S. Tolley and Mrs D. M. Rance

16150 **DECLARATIONS OF INTEREST**

To make Declarations of Interest. No declarations made.

16151 **MINUTES OF THE COUNCIL**

To confirm the minutes of the Council Meeting held on the 26 September 2011.

RESOLVED: That the minutes of 26 September, 2011 be signed as a true record.

16152 **CLERK'S REPORT & MATTERS OF REPORT FROM THE MINUTES**

Town Clerk to report on any specific matters for the attention of the Council and on Matters of report from the Minutes – for information only.

- **Quality Status update**

The Clerk reported that ideas for newsletter distribution have been put forward and was awaiting a quote from Tring Living for a two-page info slot. This magazine goes to all residents and may be a better option for the Council. To await further discussion.

- **War Memorial**

The Clerk has been progressing the matter of an additional memorial plaque for Private S. Barnsdale. The Clerk has been speaking to Mr & Mrs Barnsdale and liaising with The Bereavement Officer at DBC. A plaque will be installed before Remembrance Sunday and will be fitted to the front portion of the memorial.

- **Memorial Garden**

It has reported to the Clerk that a spate of vandalism had taken place at the garden. Cllrs requested that the police visit the garden regularly with a view to arrest whoever is doing this. This is especially upsetting to the Council as they have supported DBC refurbishing the garden with a view to putting it forward for a "Greenspace" listing.

- **Remembrance Service**

The Clerk reminded the Council of the times of the service on 11/11/11 and also on 13/11/11.

- **Queen's Diamond Jubilee Events**

The Clerk had discussed the proposal of a Beacon to mark the event with Tring Together (TT) and this was raised at the recent TT Management Meeting. Further discussion will take place on what, if anything could be arranged.

16153 **PUBLIC PARTICIPATION** – to suspend Standing Orders in accordance with the provisions of Standing Order 67 so those members of public present at the meeting might speak. It was RESOLVED that Standing Orders be suspended in accordance with the provisions of Standing Order 67 so that members of the public might speak.

- Councillors were updated on the plans for the Rose & Crown Hotel by Mr Innes Gray from Concensus Planning. Planning permission had already been granted by DBC . There was to be a change to the original plan and the building was to no longer be used as a hotel but the restaurant would remain. The front of the building would remain untouched but more apartments would be added.
- Pc Hunnysett reported that the local police team would be investigating the recent vandalism in the Memorial Garden. He has been liaising with DBC on the matter.
- 3 residents raised concerns about the planning application for a wind turbine and requested that the Town Council object to the planning application. They stated that this was overdevelopment and the farm was not a working farm but a domestic dwelling only.
- 10 residents raised objections to the decision to rescind the parking arrangements for local residents to use the Bulbourne Allotment car park. Concerns were expressed about the increase in parking on the main road and possible accidents happening. Residents were aware of the concerns raised by the Town Council on the management of the site and the gate not being locked. Residents asked for a change in the decision to continue to allow them to park the cars if the gate was kept locked.
- Cllr Allan (Chairman of the Allotment & Environment Committee) explained the reasons for the decision to lock the gate and rescind parking permits for local residents.
- Cllr Hollinghurst (HCC) requested that the Town Council Allotment & Environment Committee reconsider their decision and continue to allow local residents to park their vehicles on the site as long as the gate was kept locked the residents helped the Council to manage the security of the site. He said that some residents had offered to pay for parking.
- Cllr Mrs Hearn reminded the council that they were not responsible for highway matters and that the Town Council's duty was to provide allotments not car parking on this particular site. However, she agreed with Cllr Hollinghurst that an exception should be made and local residents should be allowed to park if they ensured that the gate was closed and locked at all times.

The Town Mayor reconvened the meeting under Standing Orders.

**16154 MAYOR'S COMMUNICATIONS**

To receive such communications as the Town Mayor may desire to lay before the Meeting.

- An invitation to Town Councillors and local residents to attend a presentation by Consensus Planning on the proposed development changes to the Rose & Crown Hotel on 1/11/11 in the Rose Room, Rose & Crown Hotel between 4pm and 8pm.
- The Mayor read a letter of thanks from the Chief Executive of Community Action Dacorum in appreciation of the Mayor attending their AGM on 18/10/11.

**16155 STANDING COMMITTEES**

To receive and adopt the minutes of:

- a. Finance & Policy Committee held on 5<sup>th</sup> September, 2011
- b. Planning Committee held on 5<sup>th</sup> September, 19<sup>th</sup> September, 10<sup>th</sup> October, 2011
- c. Allotments & Environment Committee held on 19<sup>th</sup> September, 2011
- d. Buildings & Assets Committee held on 10<sup>th</sup> October, 2011

RESOLVED: To receive and adopt the above listed minutes but a request by Full Council that the Allotments & Environment Committee delay its decision to rescind parking for 3 months to see if local residents adhere to the parking policy by locking the gate. If this proves successful the Council request that the A&E committee revisit its decision with a view to continue to allow local residents to park on the Bulbourne Allotments Site car park.

RESOLVED: The Town Clerk was asked to purchase and install a secure gate and instruct the Town Warden to visit the site daily, at different times, to ensure the gate was being kept locked.

(10 residents left the Council Chamber)

**REQUEST FOR FUNDING – Herts Police ANPR**

The Town Council received a request for funding towards the purchase of an Automatic Number Plate Recognition device. Pc Hunnysett attended the meeting to explain how the device would work and be managed by the Herts Police. Councillors asked various questions on the management of the device and the impact it would have on the local community and its effect on crime. The full cost of an ANPR machine is £8,590.

A proposal was made by Cllr Mrs Hearn and seconded by Cllr Hicks that grant of £1,500 should be made. This proposal was rejected and a second proposal was made by Cllr Batchelor and seconded by Cllr Ransley that a grant of £3,000 be made towards the purchase of the ANPR machine. The second proposal was carried and 6 Cllrs were for and 4 were against the proposal to award a grant of £3,000. It was therefore:

RESOLVED that a grant of £3,000 be made to Herts Police towards the purchase of an ANPR machine for their use but if further funding was not available then the £3,000 grant must be returned to Tring Town Council. The police are to liaise with the Town Clerk on when the other part of the funding is available and the Clerk will arrange payment of the grant.

16156 **ELECTORAL REVIEW COMMITTEE – Polling Districts and Sites**

Council noted the comments and proposed decision by DBC on the polling site at Tring Community Centre, Silk Mill Way. It is being proposed that the community centre is used as one polling site for 2 areas. There would be approximately 2851 people using this site if they all registered by visiting the site. Concerns were raised by local Ward Councillors and the Town Council that this proposal would put a strain on local community activities as well as cause parking problems. The site is used by the public for parking to access local shops and other premises. It may stop some people from voting if they have to travel to this site and it would be too far for some people to walk. RESOLVED: The Town Council opposes this decision and considers it is not right for the needs of the electorate in this area and it is not an acceptable site to amalgamate two polling stations in this building or this particular area.

16157 **PLANNING APPLICATIONS**

**PLAN REF. NO.**

- 4/01320/11/FHA *amended* Demolition of existing metal clad garage and construction of new brick built garage with pitched roof at Two Meadows, Cholesbury Road for Mr K. Doyle  
RESOLVED: The Council had no objection to this application.
- 4/01559/11/FUL Air conditioning unit and extraction pipes/vents at Unit 9, Icknield Way Industrial Estate, Icknield Way for Mr C. Lay  
RESOLVED: The Council had no objection to this application.
- 4/01617/11/FUL All weather riding surface and 1.5m side fence to existing paddock at High Meadow, Cholesbury Road for Ms K. Johnson  
RESOLVED: The Council had no objection to this application.
- 4/01634/11/FUL Installation of one 11kw wind turbine and ground mounted solar pv system at land at Marshcroft Farm, Marshcroft Lane for Mr B. Taylo  
RESOLVED: The Council recommends this application for refusal for the following reasons: 1) The turbine and solar panels will be situated in Metropolitan Green Belt is an AONB 2) The 25m turbine and panel (mounted above the line of hedgerows) will be totally out of character with the surrounding area which includes picturesque countryside and local working farms. 3) Marshcroft Farm is not a working farm and the capacity of the turbine plus solar panels is significantly in excess of that power required by domestic properties. 4) It is an industrial development within the Green Belt which if built will spoil the beautiful views that are enjoyed by local people. This valuable amenity should be protected so that it can be passed on to future generations. 5) The effect of reflection from the large solar panels will have on aircraft as this is a busy flight path. 6) The proposed application is considered to be that of overdevelopment for the residential property and is not required at such a level.
- 4/01646/11/FHA Alterations to first floor side window at 17 Bunyan Close for Mr P. Barham  
RESOLVED: The Council had no objection to this application.

- 4/01707/11/TPO **For Information Only** – Fell horse chestnut at The Arts Educational School, Tring Park for Tring Park School  
RESOLVED: The Council had no objection to this application subject to the views of the Tree Officer.
- 4/01758/11/FHA Two storey rear extension, second storey front extension and part garage conversion (amended scheme) at 6 Sandon Close for Mr G. Tuckwell  
RESOLVED: The Council had no objection to this application.
- 4/01824/11/TCA **For Information Only** – fell cypress at 29 Charles Street for Mrs A. Melton-Brown  
RESOLVED: The Council had no objection to this application subject to the views of the Tree Officer.
- 4/01826/11/TCA **For Information Only** – works to trees at Little Cloud, Park Road for Ms S. Geoghegan  
RESOLVED: The Council had no objection to this application subject to the views of the Tree Officer.
- 4/01828/11/TCA **For Information Only** – works to trees at 5 Western Road for Mrs C. Forfar  
RESOLVED: The Council had no objection to this application subject to the views of the Tree Officer.

**LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF  
RECENT PLANNING APPLICATIONS**

**PLAN REF. NO.**

- 4/01282/11/LBC Conditional permission for replacement boiler with repositioned flue at Flat 1, 10 AkemanStreet for Miss M Halley
- 4/01302/11/LBC Conditional permission for change of colour to front of building, doors and window frames at 50 High Street for Mr D. Metcalfe
- 4/01408/11/FUL Conditional permission for single storey rear extension at Corpus Christi Church, 51 Langdon Street for Westminster RC Diocese Trustee
- 4/01503/11/FHA Conditional permission for construction of shed to rear/side at 1 Harvest Turn, Icknield Way for Mr G. Seddon
- 4/01541/09/CAC Conditional permission for demolition of front boundary wall at 97 – 99, Western Road for Hightown Praetorian & Churches Housing Association
- 4/01599/11/TCA **For Information Only** – works to trees in the conservation area at Florence House, 2 Christchurch Road for Mrs L. Baker
- 4/01677/11/LBC Withdrawn illuminated and non-illuminated signs to the exterior of the building at The Black Horse, Frogmore Street for Punch

**16158 STREET NAMING – New Development**

The Council was asked to comment on a suitable name for a new development underway at 100 Grove Rd, Tring. DBC Planning Support Officer Mr E Lakey informed the Town Council that there is potential for the development to expand in both directions from the access point in front of the two houses (Bridgewater and Ashridge House, Grove Rd) that replaced Orchard Cottage and the potential is for two access roads running parallel to Grove Rd behind the existing houses. New properties would only be permitted on one flank of the new street(s) if expansion were to take place. The Town Council were asked to give suggestions for a suitable road name.

RESOLVED: That the name “Orchard Gardens” be submitted to DBC for consideration for the name of the new development at Grove Road, Tring.

**16159 EVENTS ADVERTISING / PROMOTION**

It was proposed by Cllr Alison that Tring Town Council purchase and install suitable notice boards in order to advertise and promote the various community events in the town during the year. Discussion took place on what could be advertised legally on the highway and where such a notice boards could be placed. Further discussion was needed on design, cost and permission.

RESOLVED: To agree the proposal, in principle, and Cllr Alison to liaise with the Clerk and approach suitable companies which could quote for a design for the proposed boards. To bring back to full council for further discussion. The Clerk to ascertain if permission would be granted for these boards and suggest if they should be permanently fixed.

**16160 LICENSING ACT 2003**

No applications received.

**16161 OUTSIDE BODIES**

To receive reports from members representing the Council on Outside Bodies.

- Cllr Mrs Ransley gave a report from her attendance at the MacMillan Coffee Morning and the Tring Community Centre meeting.
- Cllr Batchelor reported on his attendance at the Old Church House committee meeting.
- Cllr Hicks had attended the Tring Sports Forum meeting and gave feedback on various matters relating to the junior teams and asked if Councillors could investigate further facilities for young people.
- Cllr Alison took part in the Apple Fair event in the town along with the Mayor, Cllr Allan.
- Cllr Mrs Haynes represented the council at an event organised by Pictons Solicitors. She gave feedback on matters relating to the New Mill Centre proposals and the Clerk was asked to contact Rev'd Bellis to ask for further information.
- Cllr Hollinghurst (Deputy Mayor) reported on his attendance at the Citizens Advice Bureau AGM
- Cllr Allan (Town Mayor) reported on various events he had attended which included: Hospice Lottery Draw, Homestart AGM, Beavers AGM, Apple Fair Event, Community Action Dacorum and he had also attended, as TTC representative, the Standards Committee for the Borough.

**16162 CLERK'S FINANCIAL STATEMENT & ACCOUNTS FOR PAYMENT**

To consider the Clerk's Financial Statement and to certify accounts for payment.

The Clerk reported that as at 24/10/11 the balances in the Council's accounts were as follows:

Current A/c	£3,056.53
Business Reserve A/c	£68,924.94
Fixed Bond A/c	£100,000.00
Bonus Saver A/c	£68,455.00

**RESOLVED:** To accept the Clerks Financial Statement of Accounts and that the orders and retrospective orders for payment be agreed for payment.

The Clerk advised that the Bonus Saver A/c needed amending as this was meant to be the Museum Rent Deposit A/c only.

**RESOLVED:** That the Clerk transfer £67,000.00 from the Bonus Saver A/c to the Council's Business Reserve A/c.

The Clerk reported on the recent External Auditor's Report and the Council was pleased to hear that the audit had been positive and approved, with no matters for the Council to consider. The Clerk was thanked by the Council for dealing with this area of work in his role as Responsible Financial Officer.

**RESOLVED:** that the Annual Return for year ended 31<sup>st</sup> March, 2011 be received and approved and the External Audit, as signed by BDO LLP Southampton, be received and approved.

**16163 TRING YOUTH TOWN COUNCIL**

**RESOLVED:** To receive, consider and accept the minutes of the Youth Town Council.

**16164 EXCLUSION OF THE PRESS & PUBLIC:**

**RESOLVED:** That under Section I of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the Items in Part II of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business

There being no further business of the Council, the Mayor closed the meeting at 9.05p.m.

Chairman

