

**MINUTES OF THE COUNCIL MEETING OF TRING TOWN COUNCIL HELD IN THE
COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON
MONDAY 21st NOVEMBER 2011 AT 7.30 p.m.**

Present: Councillors: J. S. Allan, Town Mayor (in the Chair)
H. Alison
B. Batchelor
Mrs G. Haynes
Mrs P. J. Hearn
S. Hearn
M. Hicks
N. Nutkins
Mrs R. Ransley
S. Tolley

Also Present: Mr Keith Gray, (Town Clerk)
1 member of the public

16173 **APOLOGIES**

RESOLVED: To accept apologies from Councillors N. Hollinghurst and Mrs D. M. Rance

16174 **DECLARATIONS OF INTEREST**

To make Declarations of Interest. No declarations made.

16175 **MINUTES OF THE COUNCIL**

To confirm the minutes of the Council Meeting held on the 24 October 2011.

RESOLVED: That the minutes of 24 October, 2011 be signed as a true record.

16176 **CLERK'S REPORT & MATTERS OF REPORT FROM THE MINUTES**

Town Clerk to report on any specific matters for the attention of the Council and on Matters of report from the Minutes – for information only. There was nothing to report.

16177 **PUBLIC PARTICIPATION** – to suspend Standing Orders in accordance with the provisions of Standing Order 67 so those members of public present at the meeting might speak. It was RESOLVED that Standing Orders be suspended in accordance with the provisions of Standing Order 67 so that members of the public might speak.

- No members of the public wished to speak.

The Town Mayor reconvened the meeting under Standing Orders.

16178 **MAYOR'S COMMUNICATIONS**

To receive such communications as the Town Mayor may desire to lay before the Meeting. A letter had been received from Dacorum Action on Disability to say that the Town Council's representative Mrs H P Gray had stood down from the DAD Committee and they requested that the Town Council appoint someone to take her place.

The Clerk was asked to write to Mrs Gray to thank her for representing the Town Council over a number of years on the DAD Committee.

The Clerk would obtain a list of DAD meeting dates and TTC would consider a replacement representative.

16179 **TOWN COUNCIL WORKING GROUPS**

RESOLVED: That the following Working Groups be established:

Staff Working Group

To meet, as and when required with the Clerk, to discuss staffing matters and associated employee matters and, if appropriate, to make recommendations to the Full Council or particular Standing Committee on specific matters relating to council personnel. To carry out any particular functions as directed by the Council such as new staff interview panels were needed.

RESOLVED: That the following Councillors be members of the committee:
The Leader of the Council (Chairman of Group)
Leader of the Opposition Party
The Town Mayor

Communications Working Group

To meet, as and when required with the Clerk, to discuss matters relating to general communication with the public and outside bodies in relation to website and public notice boards. To make recommendations to full council as and when required on particular matters.

RESOLVED: That the following Councillors be members of the committee:
Cllr Harvey Alison (Chairman of Group)
Cllr Nigel Nutkins
Cllr Mike Hicks
Cllr Mrs Georgina Haynes

16180 **COMMUNITY DEFIBRILLATORS – Tring Town**

Proposal from Cllr Harvey Allison that the Council provide and install community defibrillators somewhere in the town. General discussion took place on whether this would be viable. It was suggested that other community groups could make better use of it and some groups already had access to a defibrillator. The cost would be approximately £974 + VAT.

RESOLVED: Cllr Alison to make further enquiries on its use and installation.

(Cllr Hicks left the meeting during the above discussion at 7.40pm and returned at 7.42pm)

16181 **STANDING COMMITTEES**

RESOLVED: To receive and adopt the minutes of:

- Planning Committee held on 7th November, 2011

16182 **PLANNING APPLICATIONS**

PLAN REF. NO.

4/01690/11/LBC Plaster repairs to internal cracking and reinstatement of roof tile (precautionary works) at 60A, Akeman Street for Mountview Estates Ltd

RESOLVED: The Council had no objection to this application.

- 4/01801/11/FUL Installation of photovoltaic panels on hall roof at High Street Baptist Church, 89 High Street for High Street Baptist Church
RESOLVED: The Council had no objection to this application.
- 4/01888/11/FHA Installation of dormer window to rear elevation to replace existing rooflight at 74 Brook Street for Mrs E. Ferrara
RESOLVED: The Council had no objection to this application.
- 4/01899/11/FHA Front and rear dormers to replace velux windows, new windows and first floor side French doors and balcony at Little Meadows, Heath End for Mr P. O'Hare
RESOLVED: The Council had no objection to this application.
- 4/01928/11/TEL Installation of high speed broadband cabinet at land O/S Council depot, King Street for BT Openreach
RESOLVED: The Council had no objection to this application.
- 4/01938/11/FHA Detached garage at 8 Netherby Close for Mr A. Meager
RESOLVED: The Council recommended this application for refusal on the grounds that the garage is too far in front of the building lines of both the houses to the East and West of the property and it would be a visual intrusion into the streetscape of Netherby Close. The 5.4 metres depth of the proposed garage will occupy the entire width of the front lawn of number 8 and this means that the entrance/front elevation for the garage will be against and alongside the edge of the drive. There will not be enough room for a second vehicle to enter the drive from the road and then turn through 90 degrees to the park in the garage. This could only take place if a vehicle encroached onto the neighbour's property at number 10 Netherby Close. Overall the proposed garage would be out of keeping with the overall street scene and would overpower its immediate surroundings. Netherby Close is distinctive because of its open appearance and lack of intrusive development. The proposed garage would destroy the open appearance of the Close.
- 4/01943/11/FHA New pitched roof over existing flat roof to front of dwelling. Single storey rear extension and roof extension to rear at 7 Hollyfield Close for Mr P. Adams
RESOLVED: The Council had no objection to this application.
- 4/01952/11/LDP **For Information Only – Certificate of Lawful Development** - front porch extension and hardstanding for two vehicles at 4 Fairthorn Close for Mrs E. Cooper
RESOLVED: The Council noted application.

LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT PLANNING APPLICATIONS

PLAN REF. NO.

- 4/00940/11/ROC Conditional permission for removal of condition 5 (removal of permitted development rights for any additional openings) of planning permission 4/01575/02 (detached dwelling, associated garage and access (amended scheme) at 45A Dunston Hill for Mr & Mrs G Mann
- 4/00941/11/ROC Conditional permission for removal of condition 6 (removal of permitted development rights) of planning permission 4/01575/02 (detached dwelling, associated garage and access (amended scheme) at 45A Dunston Hill for Mr & Mrs G Mann
- 4/01320/11/FHA Conditional permission for demolition of existing metal clad garage and construction of new brick built garage with pitched roof at Two Meadows, Cholesbury Road for Mr K. Doyle
- 4/01567/11/FHA Conditional permission for installation of pv solar panels at 41 Morefields for Mr & Mrs Waring
- 4/01617/11/FUL Conditional permission for all weather riding surface and 1.5m side fence to existing paddock at High Meadow, Cholesbury Road for Ms K. Johnson
- 4/01646/11/FHA Conditional permission for alterations to first floor side window at 17 Bunyan Close for Mr P. Barham
- 4/01697/11/FHA Conditional permission for single storey front extension and new porch at 57 Station Road for Mr & Mrs C. Stevens
- 4/01758/11/FHA Conditional permission for two storey rear extension, second storey front extension and part garage conversion (amended scheme) for Mr G. Tuckwell
- 4/01824/11/TCA **For Information Only** – works to trees in the conservation area at 29 Charles Street for Mr A. Peacock
- 4/01826/11/TCA **For Information Only** – works to trees in the conservation area at Little Cloud, Park Road for Ms S. Geoghegan
- 4/01828/11/TCA **For Information Only** – works to trees in the conservation area at 5 Western Road for Ms R. Edwards

16183 ARLA DAIRY LIAISON GROUP

The Council was asked to appoint a representative to the above group to attend meetings and report back to the Town Council.

RESOLVED: Cllr Batchelor to be the Town Council's representative on the above liaison group.

16184 EVENTS ADVERTISING / PROMOTION

It was proposed by Cllr Alison that Tring Town Council purchase and install suitable notice boards in order to advertise and promote the various community events in the town during the year. Various quotes had been requested for suitable notice boards and further information was required before a proposal could be made to Council.

RESOLVED: Cllr Alison to bring back to Council once all information had been received.

(Cllr Hicks and Cllr Nutkins left the meeting at 7.55pm and returned at 7.58pm)

16185 LICENSING ACT 2003

No applications received.

16186 OUTSIDE BODIES

To receive reports from members representing the Council on Outside Bodies.

- Cllr Tolley had attended a recent meeting of the History Society
- Cllr P Hearn reported that she had been involved in work relating to Tring Charities in organising food vouchers to residents of the Town. She also commented on the support of local people at the Remembrance Sunday Service and how well the whole event had been managed. She requested that the Clerk write to Rev'd Huw Bellis and thank him on behalf of the Town Council.
- Cllr Batchelor reported his attendance at Tring Churches Together meeting and gave an update on the organisation as well as their intention to raising the profile of the group by speaking to the press about various events.
- Cllr Ransley reported that she, and other councillors, had attended the Remembrance Sunday service in the town and was pleased to see large numbers of people supporting the event.
- The Town Mayor reported that he had attended the following events:
 - Meeting with the Clerk, Police and officers from DBC about the recent vandalism at the Memorial Garden
 - Standards Committee Meeting
 - Judged the local shops Christmas Window Competition with the Clerk.
 - Attended CAD meeting

16187 CLERK'S FINANCIAL STATEMENT & ACCOUNTS FOR PAYMENT

To consider the Clerk's Financial Statement and to certify accounts for payment.

The Clerk reported that as at 18/11/11 the balances in the Council's accounts were as follows:

Current A/c	£500.00
Business Reserve A/c	£69,876.68
Fixed Bond A/c	£100,000.00
Bonus Saver A/c	£68,455.12

RESOLVED: To accept the Clerks Financial Statement of Accounts and that the orders and retrospective orders for payment be agreed for payment.

The Clerk advised that the Bonus Saver A/c needed amending as this was meant to be the Museum Rent Deposit A/c only. The Bank had informed the Clerk this had taken place but clearly it hadn't as the account was still showing the large amount. The Clerk is to investigate further.

16188 STAFF WORKING GROUP – Clerk's Probationary Period & Contract

The Staff Working Group proposed to full Council that the Clerk had successfully passed his 6 month probation period and the Council should formally agree this. It was also proposed that the Clerk's Contract of Employment be formally agreed and signed.

RESOLVED: Unanimously agreed by Council that Mr Keith Gray has successfully passed his 6 month probation period and that his formal contract of employment be signed by the Town Mayor. Cllrs congratulated Mr Gray and looked forward to continue working with him as Town Clerk.

16189 TRING YOUTH TOWN COUNCIL

Minutes of the Tring Youth Town Council were copied to all councillors.

RESOLVED: To receive, consider and accept the minutes of the Youth Town Council.

There being no further business of the Council, the Mayor closed the meeting at 8.20pm.

Chairman