

MINUTES OF THE THIRTY-EIGHTH ANNUAL MEETING OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET HOUSE, TRING ON MONDAY 16th MAY 2011 AT 7.30 p.m.

Present: Councillors: J. S. Allan, Town Mayor (in the chair)
H. Alison
B. Batchelor
Mrs G Haynes
Mrs P Hearn
S. Hearn
M. Hicks
N. Hollinghurst
N. Nutkins
Mrs D. Rance
Mrs R. Ransley
S. Tolley

Also present: Mr K. Gray, Town Clerk
Mrs B. Daytonn, Deputy Clerk
20 members of the public

15961. **ELECTION OF TOWN MAYOR**

Councillor Mrs Ransley, as outgoing Mayor, expressed her enjoyment at serving the town and supporting her charities; and thanked Councillor Allan, as Deputy Mayor, fellow councillors, and the Council's staff for all their support during a very busy year.

Councillor Mrs Ransley presented cheques to her chosen charities for the year, "Pepper" was presented with a cheque for £1044.85 and the Douglas Bader Foundation was presented with a cheque for £1935.93. Representatives from both organisations thanked Cllr Ransley, and the Town Council, for supporting their charities and said she had been a good ambassador for the Town Council in her role as Town Mayor.

Several councillors spoke in appreciation of Councillor Mrs Ransley's tenure of office. The outgoing Mayor then called for nominations for Town Mayor for 2011/12. It was **PROPOSED** by Councillor Hollinghurst and **SECONDED** by Councillor Mrs Rance that Councillor John Allan be elected Town Mayor for the ensuing year. There being no further nominations, it was unanimously **RESOLVED**: That Councillor John Allan be elected Town Mayor to hold office until his successor became entitled to act as Town Mayor at the next Annual Meeting of the Council.

Councillor Allan then signed the Declaration of Acceptance of Office and put on the Mayoral Chain of Office. He took the Chair and thanked the Council for the honour of being elected. He informed the council that he would not be choosing a number of charities but would be reviving the Tring Summer Festival to provide a platform for fundraising by many Tring organisations especially Tring Together and Tring Arts Trust.

15962. **ELECTION OF DEPUTY MAYOR**

It was **PROPOSED** by Councillor Mrs Rance and **SECONDED** by Councillor Mrs Ransley that Councillor Nick Hollinghurst be elected Deputy Mayor for the ensuing year. There being no further nominations, it was unanimously **RESOLVED**: That Councillor Hollinghurst be elected Deputy Town Mayor to hold office until the next Annual Meeting of the Council.

15963. **APOLOGIES**

No apologies for absence were necessary.

15964. **DECLARATIONS OF INTEREST**

Councillor Mrs Ransley declared a personal interest in Agenda Item 14 (15974) Planning Application No: 4/00673/11/FHA as she is a friend of the applicant. Councillor Mrs Hearn declared an interest in Agenda Item 14 (15974) Planning Applications, as she is a Substitute Cllr for the Development Control Committee of Dacorum Borough Council. Cllr Allan declared an interest in Item 21 Grant Application from Tring Together as he is a member of the Board of Directors.

15965. **MINUTES**

The minutes of the meeting held on 21st March 2011 were confirmed as a true record and signed by the Mayor. The Council also received, noted and agreed the minutes and decisions of the Planning Committee Meeting held on 4th April, 2011 and the Minutes of the Buildings and Assets Committee held on 4th April, 2011.

15966. **APPOINTMENT OF COMMITTEES**

RESOLVED:

That the following be Standing Committees of the Council in 2011/12: Planning; Finance & Policy; Buildings & Assets; Allotments & Environment.

PLANNING COMMITTEE

5 Majority Party
2 Minority Party

Cllrs : B. F. Batchelor
H. Alison
S. Tolley
N. Nutkins
Mrs D. Rance
M. Hicks
S. Hearn

Subs: Mrs R Ransley

Planning Working Party

Cllrs : B. F. Batchelor
(sub. N. Nutkins)
H. Alison
(sub. N. Nutkins)
S. Hearn
(sub. M. Hicks)

FINANCE & POLICY COMMITTEE

4 Majority Party
1 Minority Party

Cllrs : Mrs R. Ransley
B. Batchelor
Mrs G. Haynes
H. Alison
Mrs P. Hearn

Subs : Mrs D. M. Rance
S. Hearn

15966. **APPOINTMENT OF COMMITTEES/ Contd.**

BUILDINGS & ASSETS COMMITTEE

4 Majority Party
1 Minority Party

Cllrs : N. A. Hollinghurst
Mrs R. Ransley
S. Tolley
Mrs D. Rance
M. Hicks

Subs : B. Batchelor
Mrs P. Hearn

**ALLOTMENTS & ENVIRONMENT
COMMITTEE**

4 Majority Party
1 Minority Party

Cllrs : J. S. Allan
N. Nutkins
Mrs G. Haynes
Mrs R. L. Ransley
S. Hearn

Subs : S. Tolley
M. Hicks

The Mayor and Deputy Mayor are ex officio members of all Committees.

15967. **ELECTION OF COMMITTEE CHAIRMEN**

RESOLVED:

That the following be elected Chairmen of the respective Council Committees until the next Annual Council Meeting or until that Committee's dissolution, whichever was the earlier:

Planning Committee	Councillor B. Batchelor
Finance & Policy Committee	Councillor Mrs R. L. Ransley
Building & Assets Committee	Councillor N. Hollinghurst
Allotments & Environment Committee	Councillor J. S. Allan

15968. **TERMS OF REFERENCE OF STANDING COMMITTEES**

The Clerk had circulated the Council's current Terms of Reference for the constituted committees. It was **RESOLVED** to confirm the current Terms of Reference, as written, with no amendments.

15969. **APPOINTMENT & NOMINATION OF REPRESENTATIVES ON OUTSIDE BODIES**

RESOLVED:

That the following representatives be appointed or nominated, as appropriate, to serve on the organisations indicated for the year 2011/12 or for the period specified.

- | | |
|--|-------------------------|
| 1. CAD – Membership Development & Community Events Committee | Cllr Mrs R. Ransley |
| 2. Dacorum Action on Disability | Mrs H. P. Gray |
| 3. Tring Arts Trust | Town Mayor (ex officio) |
| 4. Tring Community Centre Management Committee | Cllr Mrs R. L. Ransley |

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15969. **APPOINTMENT & NOMINATION OF REPRESENTATIVES ON OUTSIDE BODIES/Contd.**

5. Royal British Legion – Tring Branch	Cllr Mrs P.J. Hearn
6. Tring Together	Cllr J.S. Allan
7. Old Church House	
(a)Trustee (until death or resignation)	Mr P. Elley
(b) Members of Management Committee	Town Mayor (ex officio) Cllr B. F. Batchelor
8. Tring Charities	Cllr Mrs P.J. Hearn Mrs Olive Conway
9. Tring & District Local History & Museum Society	Cllr S. Tolley
10. New Mill Social Centre Management Committee	Cllr Mrs G. Haynes
11. The Friends of Tring Church Heritage	Cllr C.F. Townsend
12. Tring Tourism & Transport Partnership	Mr P. Coneron
13. Dacorum Police Community Partnership	Member of Youth Town Council
14. Wendover Arm Forum	Cllr Mrs D.M. Rance
15. Age Concern Dacorum	Cllr Mrs G. Haynes
16. Council to Protect Rural England	Cllr N. Nutkins
17. London Luton Airport Town & Village Communities Committee	Mrs Sue Yeoman
18. The County Market Co Ltd (t/a Tring Farmers' Market) - observer status	Cllr Mrs R. Ransley
19. Pitstone Quarry Liaison Group	Mr T. Amsden
20. Tring Environmental Forum	VACANT
21. Tring Sports Forum	Cllr Mrs P. J. Hearn
22. Churches Together in Tring	Cllr B. Batchelor
23. Dacorum Patients Group	VACANT
24. Tring Fairtrade Group	Cllr S. Tolley

25. Dacorum Climate Change Partnership

Cllr J. S. Allan

26. Orchard Children's Centre Partnership Board

Cllr N. Hollinghurst

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15970. **DATES OF FUTURE MEETINGS**

The dates of future meetings of the Council and its Standing Committees, as circulated, were approved.

15971. **MATTERS OF REPORT FROM THE COUNCIL MEETING ON 21st MARCH 2011**

The Clerk informed the Council that there were no matters to report. Actions from the previous meeting were being taken forward and the Clerk will inform the Council in due course or refer back to the relevant committees.

15972. **MAYOR'S COMMUNICATIONS**

The Mayor read out letters of thanks from residents.

15973. **PUBLIC PARTICIPATION**

It was **RESOLVED** that Standing Orders be suspended in accordance with the provisions of Standing Order 67 so that members of the public might speak.

- 3 residents made comments, to support and object, on planning applications submitted to the council. Councillors noted their comments.

15974. **PLANNING APPLICATIONS**

The Council considered the planning applications that had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

Cllr Mrs P Hearn took no part in the following business (Planning Applications) as she had declared an interest in all planning matter due to her role as a substitute for DBC Development Control Committee.

PLAN REF. NO.

- | | |
|----------------|--|
| 4/00559/11/FHA | Single storey rear extension at 7 Mill View Road for Mr & Mrs Hyde
RESOLVED: The Town Council has no objection to this application |
| 4/00571/11/FHA | Single storey front and rear extensions at 29 Friars Walk for Mr & Mrs Parrett
RESOLVED: The Town Council has no objection to this application |
| 4/00586/11/FHA | Single storey rear and side extension and garage at 5 Castle Row, Albert Street for Mr & Mrs J. Walsham
RESOLVED: The Town Council has no objection to this application |
| 4/00595/11/FHA | Loft conversion at 8 Myrtle Cottages, Bulbourne Road for Mr P. Barton
RESOLVED: The Town Council has no objection to this application |
| 4/00617/11/TCA | Works to trees at Forge Cottage, High Street for Mrs I. Hill
RESOLVED: The Town Council has no objection to this application |
| 4/00632/11/FUL | Installation of eleven removable bollards on private roadway at Harrow Yard, Akeman Street for Mr B. Lockyear
RESOLVED: The Town Council has no objection to this application |
| 4/00633/11/TCA | Work to tree at The Old Forge, 54 High Street for Mr P. Lyons
RESOLVED: The Town Council has no objection to this application |

4/00640/11/LDE Change of use to residential garden land at 104, Grove Road for Mr D. Chapman
RESOLVED: The Town Council has no objection to this application

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4/00643/11/FUL Two detached dwellings on land rear of 102 and 104 Grove Road for Mr S. Booth
RESOLVED: The Town Council has no objection to this application

4/00645/11/FHA Single storey front extension at 3 Goldfield Road for Mr & Mrs C. Cobb
RESOLVED: The Town Council has no objection to this application

4/00658/11/FHA Two storey side/rear extension Caerleon, Hawkwell Drive for Mr & Mrs Welsh
RESOLVED: The Town Council has no objection to this application

4/00670/11/FUL Demolition of bungalow and outbuilding and construction of two detached dwellings
at 82 Longfield Road for Milebush Properties Ltd
RESOLVED: The Town Council has no objection to this application

Cllr R. Ransley took no part in the following decision as she had declared an interest.

4/00673/11/FHA New porch, two replacement windows and restoration of gable at Pendley Lodge,
Station Road for Mr & Mrs S. Alcott-Smith
RESOLVED: The Town Council has no objection to this application

Cllr R. Ransley resumed participation in the council business/meeting.

4/00674/11/LBC New porch, two replacement windows, restoration of gable and internal alterations
at Pendley Lodge, Station Road for Mr & Mrs S. Alcott-Smith
RESOLVED: The Town Council has no objection to this application

4/00682/11/FHA Construction of children's playhouse in rear garden at 38 Nathaniel Walk for
Mr G. Deacon
RESOLVED: The Town Council has no objection to this application

4/00697/11/LDP Single storey rear extension at 26 Icknield Way for Mr & Mrs A. Langan
RESOLVED: The Town Council has no objection to this application

**LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT
PLANNING APPLICATIONS**
PLAN REF. NO.

4/01774/10/FHA Appeal for demolition of conservatory and construction of single storey side
extension with balcony at Ambers Farm, Kiln Road, Hastoe for Mr & Mrs W.
Burgar

- 4/02078/10/FHA Appeal for two storey rear extension (*amended scheme*) at 10 Charles Street for Ms Stephanie Hughes
- 4/00285/11/ADV Conditional permission for non-illuminated signage for HSBC, 21 High Street for HSBC Corporate Real Estate
- 4/00303/11/FUL Conditional permission for conversion of workshops to five 2-bed dwellings (*amended scheme*) at Plough Cottage, Church Yard for Mr J. Bly and Mr M. Wood
- 4/00318/11/FHA Conditional permission for single storey rear extension at 9 Cherry Gardens, Abstacle Hill for Mrs A Gilchrist
- 4/00322/11/ADV Conditional permission for various externally illuminated and non-illuminated signage (*amended scheme*) for Punch Partnerships Plc
- 4/00360/11/FHA Conditional permission for first floor side and rear extension with twin gabled roof to rear extension at 7 Windmill Way for Mr I. Graham
- 4/00389/11/FUL Conditional permission for alterations to entrance including new door and roof lanterns at 36 Frogmore Street for Aldkew Ltd
- 4/00393/11/FHA Conditional permission for first floor side extension and single storey rear extension at 71 Grove Park for Mr & Mrs T. Easthorpe
- 4/00412/11/FHA Conditional permission for single storey side extension at 7 Whytingham Road for Mr & Mrs Poulton
- 4/00432/11/TPO Conditional permission for works to trees at 3, The Limes, Station Road for Mr B. McCallum
- 4/00452/11/TCA Conditional permission for works to trees in the conservation area at 16 Mansion Drive for Mr A. Partridge

15975. **ACCOUNTS FOR PAYMENT**

The Clerk submitted a Schedule of Accounts to be confirmed and certified for payment and it was

RESOLVED:

That accounts totalling £11,272.77 from 21st March 2011 be confirmed for payment.

That accounts totalling £11,004.09 from 18th April 2011 be confirmed for payment.

That accounts totalling £28,702.84 from 16th May 2011 be certified for payment.

15976. **FINANCIAL STATEMENT**

The Clerk reported that the balances in the Council's accounts on 13th May 2011 were:

(a) Current Account	£500.00
(b) Business Reserve Account	£7,041.38
(c) Treasury Reserve Account	£100,000
(d) Bonus Saver (Museum rent deposit)	£68,167.73

15977. **SIGNATORIES FOR CHEQUES**

RESOLVED:

That the signatories to the Council's cheques be any three from among the following persons, two of whom must be Councillors:

- (a) Cllr J. S. Allan
- (b) Cllr Mrs R. Ransley
- (c) Keith Gray, Town Clerk
- (d) Cllr N. Nutkins
- (e) Cllr Mrs P. Hearn

Keith Gray, The Town Clerk & RFO, was authorised as the day-to-day manager of the Council's accounts.

15978. **OUTSIDE BODIES**

Councillors were asked to give updates on their responsibilities as representatives to outside bodies. Council received verbal reports from Cllrs Ransley, Batchelor and Allan. Cllr Mrs Hearn requested that she be given the opportunity, in the future, to explain the role and responsibilities in representing the Town Council on Tring Charities.

15979. **TRING YOUTH TOWN COUNCIL**

To receive the minutes of the meeting.

RESOLVED: The minutes of the meeting held on 22nd March, 2011 were received and noted.

15980. **TRING TOGETHER**

To receive the minutes of the meeting. The Clerk informed the council that no minutes had been received.

Cllr N. Hollinghurst (Deputy Mayor) took the Chair as Cllr Allan left the council chamber due to a declaration of interest in the following matter:

15981. **GRANT APPLICATION – TRING TOGETHER**

RESOLVED: To award a grant of £1,000 (One Thousand Pounds) to Tring Together.

Cllr J. Allan (Mayor) returned to the council chamber and resumed the chair.

There being no further business of the Town Council, the Mayor closed the meeting at 8.45 p.m.

Signed: _____ Date: _____
Chairman