

MINUTES OF THE MEETING OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET HOUSE, HIGH STREET, TRING ON MONDAY 25th JUNE 2018 AT 7.30 p.m.

Present: Councillors: Mrs P. Hearn (Chairman)
J. Bowden
Mrs O. Conway
H. Grace
S. Hearn
M. Hicks
N. Hollinghurst
Mrs R. Ransley
C. Townsend
G. Wilkins

Also Present: Mr M. Curry, Town Clerk
Mrs D. Slade, Deputy Town Clerk
5 Members of the public

19289. TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Hills and Nutkins (prior appointments).

RESOLVED: To accept the apologies for the reasons given.

19290. TO MAKE DECLARATIONS OF INTEREST

Cllr Mrs Hearn and Mrs Conway would leave the room when in item 19304 when the grant to Tring Youth Project was discussed as they were directors of the organisation. Similarly Cllr S. Hearn would leave the room when the grant to Tring Together was discussed.

Cllr Mrs Conway explained that she would not take part in item 19296 as a member of Dacorum Borough Council's Development Control Committee.

19291. TO CONFIRM THE MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 21ST MAY 2018

RESOLVED: To accept the Minutes and for the Mayor to sign them.

19292. TO CONFIRM THE MINUTES OF THE EXTRA-ORDINARY COUNCIL MEETING HELD ON 17TH MAY 2018 AND TO NOTE THE COUNCIL'S RESPONSE AND THE RESPONSES FROM THE CHILTERN CONSERVATION BOARD AND TRING IN TRANSITION

RESOLVED: To accept the Minutes and for the Mayor to sign them.

19293. MATTERS OF REPORT FROM THE MINUTES

The Clerk reported the following actions

Annual Council Meeting:

- The Honours Board and the Youth Council's Honours Board have been updated
- The Bell Table has been removed to renovate the top

- Outside Bodies have been notified of any changes in the Council's representative (except Orchard House – the appropriate contact details are being researched)
- The first Street Food Market on the Market Place was held on Thursday 7th June. It appears to have been successful – positive comments on Everything Tring and no negative comments have been received in the Office or Information Centre
- A draft Planning, Design & Access Statement and Pre-application Letter for the car park on the Market Place has been received and comments made to Bidwells

Extra-ordinary Meeting

- The Council's recommendation was submitted to the Case Officer as discussed in the previous item
- A letter from the Head Teacher at Tring School was received as a consequence of the meeting and a reply sent (Members have a copy of the correspondence for information)

19294. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL

Events attended by Mayor:

23 rd May 2018	Civic Reception at RAF Halton
2 nd June 2018	Memorial Gardens, Tring – WW1 Centennial event
17 th June 2018	Marsworth Steam Fair
20 th June 2018	Tring Running Club Midsummer Fun Run
23 rd June 2018	Tring Carnival

The Clerk had received the following items of correspondence:

- A letter of thanks to the Mayor for attending the Midsummer Fun Run. The event raised approx. £2,800 for local charities. The Members expressed their appreciation of what the organisers had achieved
- Notice of a non-statutory consultation of the proposed expansion of London Luton Airport. The Clerk will liaise with the Council's representative with regard to London Luton Airport
- Details of the 'Tring People: Portraits of a Town' local photography project
- Details of the programme for the war memorial rededication on Sat 30th June

The Clerk also reported the six comments received from members of the public at the stand at Tring Carnival.

19295. PUBLIC PARTICIPATION:

Standing orders were suspended by **resolution** at 7:46pm.

The Mayor welcomed Sarah Thompson, Nat West Community Banker, to the meeting. Sarah explained that the role was a new one for places where the branch had closed giving examples of what she was doing:

- Vulnerable customer home visits

- Presentations to local organisations e.g. scam awareness and to local schools as part of the ‘money sense’ initiative
- Drop-in sessions at Tring library
- Liaison meetings with Post Office managers

The Mayor thanked Ms Thompson and welcomed the work she was doing in the community.

The public participation session continued with members of the public speaking.

A representative of the applicant (planning application 4/01368/18/OUT) explained that application followed the advice given by Dacorum Borough Council through a pre-application meeting. The proposed development would result in a 6-8m approx. wall to wall gap to the adjacent property. The adjacent property lying to the east of the development would not suffer from loss of light.

The applicant (4/01212/18/FHA) outlined how the design of the front extension had been softened by reducing the depth of the first floor extension and having a sloping tiled roof from the ground floor to the base of the extension.

A neighbour to application 4/02899/17/TPO questioned the prognosis in the tree report and was critical of the choice of a non-native species and proposed location of the replacement of the tree to be removed.

19296. PLANNING APPLICATION:

The Council considered planning applications that had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

PLAN REF. NO.

4/02899/17/TPO	<i>Amended plans</i> Fell T1 at Convent of St Francis de Sales Preparatory School, Aylesbury Road, Tring HP23 4DL for WE Black Ltd The Council recommended refusal of this application on the grounds that an independent assessment of the tree’s health was required and the choice of replacement was inappropriate – it should be a native species.
4/01185/18/FHA	New pitched roof and mezzanine at 25E High Street, Tring HP23 5AH for Mrs Evans The Council recommended no objection to this application
4/01337/18/FHA	Proposed side and rear single storey extensions and garage conversion at 4 Cherry Gardens, Tring HP23 4EA for Mr and Mrs Williams The Council recommended no objection to this application
4/01346/18/TPO	T1: Walnut. Reduce long lateral limbs by 1-2m to create a balance profile at 17 Cobbetts Ride, Tring HP23 4BZ for Tree Monkey Tree Care Ltd

- 4/01367/18/TCA The Council recommended **no objection** to this application
Fell maple tree. Replace with cherry tree at Public Library,
78 High Street, Tring HP23 4AF for HCC
- 4/01368/18/OUT The Council recommended **no objection** to this application
Construction of new dwelling attached to No.7 Bulbourne
Road, Tring HP23 5HF for Mrs Simmons
- 4/01378/18/FHA The Council **resolved** to recommended **no objection** to this
application
Construction of single storey front bay, a single storey rear
extension following partial demolition of existing rear
projection and relocation of front entrance to side at 45
Wingrave Road, Tring HP23 5HE for Ms Beauchamp
- 4/01415/18/FHA The Council **resolved** to recommended **no objection** to this
application
Single storey front extension at 7 Fantail Lane, Tring HP23
4EN for Clara Willett
- 4/01442/18/LBC The Council recommended **no objection** to this application
Remove existing concrete roof tiles and replace with new
slate roof tiles at 3 Park Road, Tring HP23 6AT for Mr
Thomson
- 4/01445/18/TPO The Council recommended **no objection** to this application
Prune overhanging branches of holly tree at 31 Station Road,
Tring HP2 5NW for Mr Mac Gregor
- 4/01463/18/FHA The Council recommended **no objection** to this application
Single storey front extension, first floor side extension over
garage and single storey rear extension at 3 Beacon Way,
Tring HP23 5LF for Mr Olley
- 4/01212/18/FHA The Council **resolved** to recommended **no objection** to this
application
amended/additional plans First floor front extension and
garage conversion. Single storey rear extension at 17 Nursery
Gardens, Tring HP23 5HZ for Ms Nicholson
- 4/01509/18/TCA The Council **resolved** to recommended **no objection** to this
application
Works to trees at 24 Langdon Street, Tring HP23 6AZ for Mr
Newton
- The Council **resolved** to recommended **refusal** of this
application on the grounds that there was inadequate need to
warrant the felling of a good specimen

LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT PLANNING APPLICATIONS

The Council noted the following decisions by Dacorum Borough Council.

- | | |
|----------------|---|
| 4/01030/18/TPO | Permission granted for works to pine tree at 1 The Furlong, Tring HP23 6BX |
| 4/00885/18/FHA | Permission granted for single storey rear extension at 15 Chapel Meadow, Tring HP23 5HB |
| 4/00986/18/FHA | Permission granted for single storey rear extension at 5 Grove Gardens, Tring HP23 5PX |
| 4/00772/18/FHA | Permission granted for part single storey rear extension with flat roofing and roof lantern. Alterations to existing building at 3 Chapel Street, Tring HP23 6BL |
| 4/00945/18/FUL | Permission refused for removal of existing pergolas and perimeter fence, installation of two raised decks, balustrades, planters and metal gates; construction of three pergolas, fencing and associated hard and soft landscape works at The Bell, 37 High Street, Tring HP23 5AA (Amended scheme) |
| 4/00979/18/LDP | Permission granted for construction of rear dormer and internal alterations at 2 Longfield Road, Tring HP23 4DQ |

Any decision marked with an asterisk was contrary to the recommendation of the Town Council.

RESOLVED: To note the planning decisions received

19297. TEMPORARY TRAFFIC REGULATION ORDERS

None received

19298. PREMISES LICENCE APPLICATIONS

None received

19299. STANDING COMMITTEES

- (i) Planning Committee held on 4th June 2018
- (ii) Allotment & Environment Committee held on 4th June 2018
- (iii) Town Plan & Infrastructure Committee held on 11th June 2018
- (iv) Finance & Policy Committee held on 11th June 2018

RESOLVED: To receive and adopt the minutes listed above.

19300. OUTSIDE BODIES

Members gave reports of meetings attended when representing the Council:

- Cllr Mrs Conway had attended the AGM of Old Church House, which has a lot of bookings, and the presentation to Wendy Hines by Cardinal Vincent Nichols of a medal and citation for long service to Churches Together in Tring (40 years)
- Cllr Mrs Ransley attended the carnival

- Cllr Townsend went to his final FOTCH meeting and attended the carnival, midsummer fun run and the street food market
- Cllr Wilkins was unable to attend the meeting of TDLH&MS, but attended the carnival
- Cllr Grace attended the midsummer fun run and carnival
- Cllr Hicks attended the RAF Halton Annual Reception

19301. TRING YOUTH TOWN COUNCIL

Cllr S. Hearn will attend the next meeting on 4th July 2018

RESOLVED: To note the minutes of the meeting held on 23rd May 2018

19302. THE ANNUAL RETURN 2017/18 & ASSOCIATED ACCOUNTS: TO RECEIVE AND APPROVE SECTION 1 OF THE ANNUAL RETURN ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR ENDING 31ST MARCH 2018.

The Clerk explained that this item and the following item relate to the Annual Return (now called the Annual Governance and Accountability Return):

- The External Auditor stipulates that each section has to be approved by its own agenda item
- Section 1 – this item- is the Annual Governance Statement. The Members have a responsibility to ensure that there is a sound system of internal control
- This is demonstrated by agreeing the 8 elements of the statement (the 9th is not applicable)
- These statements have not changed from the previous year
- They have been reviewed by the Financial & Policy Committee at its meeting held on the 11th June 2018, when the Committee resolved to recommend to Council that it agrees with all the elements, the Council approves the Statement and that the Chairman signs the statement

RESOLVED: To accept the recommendation of the Finance & Policy Committee; agree all elements of the governance statement and for the Chairman to sign the statement

19303. THE ANNUAL RETURN 2017/18 & ASSOCIATED ACCOUNTS: TO RECEIVE AND APPROVE SECTION 2 OF THE ANNUAL RETURN ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR ENDING 31ST MARCH 2018.

The Clerk reported that Section 2 was the Accounting Statements for 2017/18.

- They have been certified by the Responsible Financial Officer as a fair representation of the financial position
- The statements have not changed from the previous year, but the External Auditor's guidance on the treatment of CCLA deposits has. Hence the restatement of the year-ending 31st March 2017
- They have been reviewed by the Financial & Policy Committee at its meeting held on the 11th June 2018, when the Committee resolved to recommend to Council that it approves the Statements and that the Chairman signs the declaration

RESOLVED: To accept the recommendation of the Finance & Policy Committee to approve the financial statements and for the Chairman to sign the declaration

19304. THE ANNUAL GRANTS 2018/19

The following annual grants (approved in the 2018/19 Budget) were confirmed:

- Tring & District Local History & Museum Society – Annual Endowment £2,000
- Tring Together – support for Tring Christmas Festival £1,000 (*Cllr S. Hearn left the chamber whilst this grant was discussed*)
- Tring Together - Office Grant £5,000 (*Cllr S. Hearn left the chamber whilst this grant was discussed*)
- Tring Youth Town Council £300)
- Tring Youth Project - to support youth work in Tring £5,000 (*Cllrs Mrs Hearn and Mrs Conway left the chamber whilst this grant was discussed. Cllr Hicks presided*)

The Clerk was asked to arrange presentations from all the recipients of annual grants to the Council on their work and how the grant is used before the start of the annual budgeting process.

RESOLVED: To confirm payment of the Annual Grants included in the Budget

19305. FINANCIAL MATTERS:

The Clerk's briefed Members on the following:

- the monthly income and expenditure
- the renewal of the Council's insurance
- the management fee for Old School Yard
- and the Schedule of Payments

RESOLVED: To approve the Schedule of Payments

19306. THE ANNUAL GARDEN COMPETITION

The Basis of the competition was confirmed:

- It is for gardens at the front of properties in the town, visible to passers-by
- Ward Councillors shortlist three properties for the Mayor to make the final decision
- Shortlisting by the Ward Councillors to take place by the 15th July and judging by the Mayor in the week commencing 16th July ready to be announced at the Council meeting on the 23rd July.
- The competition categories are:
 - Tring UDC Cup - best overall
 - Trevor Marwood Cup - Small Garden
 - Coulter Cup - Eight Acres