

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 9th JULY 2018 At 8.15 pm.**

Present: Councillors: M. Hicks (Chairman)
J. Bowden
H. Grace
Mrs P. Hearn (ex Officio)
P. Hills
C. Townsend
G. Wilkins

Also present: Mrs O. Conway
Cllr S. Hearn
Cllr Mrs R. Ransley
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Clerk)

0 Members of the public

19317. APOLOGIES

All members present

19318. DECLARATIONS OF INTEREST

None

**19319. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 30TH APRIL 2018**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

19320. MATTERS OF REPORT FROM THE MINUTES

None

19321. CHAIRMAN'S COMMUNICATIONS

None

19322. PUBLIC PARTICIPATION

No members of the public present.

**19323. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL
PROPERTIES**

The Clerk briefed Members on the work being done in relation to the Council's properties.

The Market House, 61 High Street Tring HP23 4AB & Information Centre

- A schedule of future works to the exterior to be drawn-up

- Council complex 1st floor:
 - Kitchen and toilet floor tiles replaced with vinyl flooring
 - Fire Inspection – minor repairs being carried out by the Town Warden
 - Bell table renovated
- 1st floor back offices
 - Still vacant – some viewings; result of most recent pending and a visit by another possible client is to be confirmed. Discussion with the agent confirms price is not a fundamental issue
 - A ‘template’ lease has been prepared ready for use
 - Carpeting is worn – possibility of replacement while empty
- Units 2&3, Ground floor – shop
 - Treated damp in corner by stairs

Church Square, High Street, Tring

- Raised bed – re-planted with colourful, taller plants

Mansion Vista, land adj., Memorial Garden, High Street, Tring

- Street furniture – the planters on lamp posts need to be replaced with a system that is more secure to meet the necessary standards. Estimate £350

Nora Grace Hall

- Appointments made with architect (Stanhope Wilkinson and Atelier Architecture & Design Plus)
- Visit with Stanhope Wilkinson very positive and a fee proposal will be sent in time for the next Council meeting
- An outline of the various stages of the project was given

Tring Market Place

- A first draft layout and pre-application proposal has been received and comments feedback
- Street Food Heroes Market – first two events have been successful (next event is to be on 2nd August)
- Meeting held with Thames Water to discuss future management of water supply
- Renewal of Farmers Market’s licence has been discussed with County Markets Co and a draft licence prepared. To be presented to the next Committee meeting for approval

New Mill land, off Icknield Way

- Pictons Solicitors working on lease (ATC) and land registry issues

Duckmore Lane Allotments

- There have been issues with water tanks/water supply – renewal/replacement costs are to be investigated in order to make budget allocations

General

- Further work is required to bring land registry information up-to-date e.g. Market House is not registered.

19324. EXCLUSION OF PUBLIC & PRESS

To consider a resolution in the following terms: That under section 1 of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the subsequent items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

RESOLVED: To support the resolution as given to exclude the public & press

19325. TO RECEIVE UPDATES (VERBAL) ON THE COUNCIL'S PROPERTY AT BULBOURNE

Members were briefed on the current status

The meeting closed at 8:42 p.m.

Chairman