

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 11th FEBRUARY 2019 At 8.25 pm.**

Present: Councillors: M. Hicks (Chairman)
J. Bowden
Mrs O. Conway (for Cllr P. Hills)
H. Grace
Mrs P. Hearn
C. Townsend

Also present: Cllr S. Hearn
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Town Clerk)
Mrs S. Prescott (Tring Together)
Mr T. Murray (Tring Together)

0 Members of the public

19556. APOLOGIES

Apologies were received from Cllr P Hills (prior appointment). Cllr Mrs Conway substituted.

RESOLVED: To accept the apologies for the reasons given.

19557. DECLARATIONS OF INTEREST

Cllrs S. Hearn & H. Grace declared a prejudicial interested in item 19562 as trustees of Tring Together and took no part in the discussion.

**19558. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 8th OCTOBER 2018**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

19559. MATTERS OF REPORT FROM THE MINUTES

None

19560. CHAIRMAN'S COMMUNICATIONS

None

19561. PUBLIC PARTICIPATION

No members of the public present.

19562. THE NORA GRACE HALL REPLACEMENT

Mrs Prescott & Mr Murray were welcomed to the meeting as representatives of Tring Together.

The Clerk and Deputy Clerk reported the findings of the series of fact-finding visits to other venues undertaken to inform the specification of the Nora Grace Hall replacement prior to the public consultation. In preparing their report they had access to the findings of the representatives of Tring Together, who took part in the visits.

The findings were debated and there was general agreement on the conclusions. Mr Murray expressed a contrary opinion with regard to some of the points of detail made on the desired specification. All agreed that the objective was to provide a facility fulfilling the role “community centre” as defined in the report.

A meeting of the Nora Grace Hall Working Party will be called with the following objectives:

- To define the project’s strategy
- To refine the possible specification to the level of detail sufficient for a meaningful public consultation
- To discuss the tendering process and the subsequent funding
- And the organisational structure to cover ownership and management of the building

19563. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL PROPERTIES

The Clerk briefed Members on the work being done in relation to the Council’s properties.

The Market House, 61 High Street Tring HP23 4AB & Information Centre (postal address 99 Akeman Street HP23 6AA)

1. Council complex 1st floor: Chamber, 2 offices, loft
 - Remedial actions taken (electrical)
2. 1st floor back offices (2 rooms)
 - Lease signed and new occupants working from office
3. Units 2&3, Ground floor – shop
 - Storage issues highlighted by electrical contractor – fire, health and safety implications
4. Information Centre

Church Square, High Street, Tring

1. Bus shelter
2. Raised bed – will be re-planted in Spring
3. Street furniture – hanging baskets to be re-planted in April to hang in May
4. Wall at rear reported to Church – repairs taken place

Mansion Vista, land adj., Memorial Garden, High Street, Tring

1. Bus shelter
2. Fountain - request for plaque or similar to explain history
3. Street furniture – hanging baskets to be re-planted in April to hang in May

Old School Yard Car Park, adj. Library, High Street, Tring

- Wall repaired
- White lining planned for next financial year.

- Public liability insurance claim made against the Council – insurers will pay the claim; Council liable for excess £250

Pond Close (North) Land

- Play area – inspection, risk assessment and disability access reports carried out. Also at Chapel Meadow and Skate Park (Wicksteed)
- Nora Grace Hall & land (see the agenda item)
- New bench and litter bin installed near Kingsley Walk

Brook Street Land

- Tring Market Place HP23 5ED
- Bidwell's an application has been submitted to Hertfordshire Highways for a pre-application review. Review received
- Planning pre-application submitted
- Street Food Heroes Market – next event on 4th April, then first Thursday of month to October 2019. Requested market on Sunday 24th March
- Another application for hiring by a film company received 16th Feb (evening) to Monday 18th Feb
- An enquiry has also been received for a 'family event' across a weekend in March

New Mill land, off Icknield Way

- Pictons Solicitors working on lease (ATC) and land registry issues. Chasing ATC's solicitors

Bulbourne Land

- Bidwell's appointed to value site on Council's behalf – valuation received as agricultural land; awaiting assessment as affordable housing
- Draft purchase agreement sent to Dacorum Borough Council
- Meeting with the solicitor on Wednesday 13th to consider the queries raised

Duckmore Lane Land

1. Allotments, including hardstanding for cars
 - Tenancy renewals process complete
 - Vacant plots being cleared – useful items placed in car park for re-use
 - Gate off Aylesbury Road – repairs carried out by Warden and assistant
 - Millennium Wood and open land – Tring in Transition involved in producing plan for planting wild flower meadow.

Tree Audit – consider risk based approach. Town Warden not qualified to carry out risk assessment. Need professional – decide on time scale for audit.

The meeting closed at 10:06 p.m.

Chairman