

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 25th April 2016 At 8.24 pm.**

Present: Councillors: M. Hicks (Chairman)
J. Bowden
S. Hearn (Ex Officio)
P. Hills
C. Townsend

Also present: Cllr Mrs P. Hearn
Cllr Mrs R. Ransley
Cllr G. Wilkins
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Clerk)

18234. APOLOGIES

Apologies were received from Cllr Mrs O. Conway (illness).

RESOLVED: To accept the apologies for the reason given.

18235. DECLARATIONS OF INTEREST

Cllr S. Hearn & Cllr Mrs P Hearn have disclosable personal interests with regard to item 18245 and left the meeting when the item was discussed.

**18236. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 8TH FEBRUARY 2016**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

18237. MATTERS OF REPORT FROM THE MINUTES

None

18238. CHAIRMAN'S COMMUNICATIONS

None

18239. PUBLIC PARTICIPATION

No members of the public present

18240. DUCKMORE LANE GRASSKEEP

Cllr Wilkins reported that the preparation of the soil and sowing of the seed would be completed by the end of the week. Cllr S. Hearn added that it was planned to sow wildflower seed in the headland around the field boundary.

A request to cut back the area between the boundary fence and the inner wire fence has been received from the adjacent property owner. This will be added to the schedule of work.

18241. FIRE INSPECTION REPORTS

Independent fire inspections were carried out at the properties below by Fire Facilities Management Ltd. Their reports were circulated prior to the meeting.

(i) Market House

With regard to the points in the action plan:

1. The electrical installation test was last completed in 2012
2. PAT testing was done in June 14; scheduled for August 2016
3. & 6 A plan is being developed to provide extra storage to reduce this risk. The inspector's opinion on the fire escape was sought with this in mind. With his comments the Planning Department can now be approached with respect to the required work
4. & 5. These are new relative to the last inspection. To be actioned
7. Done (The assessment was disputed)
8. New. To be actioned
9. Examples researched
10. Contact has been made with Dacorum Borough Council to source fire extinguisher training
11. There is a weekly schedule of testing already in place

(Some of the comments in the report with regard to dates, etc. not being known are inaccurate. The Town Warden, who was present, would have been able to provide the information if asked).

(ii) Nora Grace Hall

No high risk hazards were found. The recommendations with regard to inspections and training have been passed to Tring Together for action. The Town Warden will co-ordinate the relocations and maintenance.

18242. PLAYGROUND SAFETY INSPECTION REPORTS

Independent inspections were carried out at the sites below by Playsafety Ltd on behalf of ROSPA. Their reports were circulated prior to the meeting.

(i) Chapel Meadow Play Area

- The old goal post, which does not belong to the Town Council, has been moved to the Warden's shed. The goal net will be removed
- Dacorum Borough Council practice is not in agreement with the recommendation to lock the gate. Whilst the latch is missing (to be replaced) the gate is self-returning
- The fencing will be repainted and replaced as appropriate

(ii) Pond Close Play Area

There were no inherent safety considerations raised, but the recommendations centred on the general state of the ancillaries e.g. the fencing will be actioned. There is a record of the litter bin having been set alight which is why it has not been replaced.

- Comments with regard to the shelter will be passed to Dacorum Borough Council who own that piece to equipment

- The items of general maintenance will be implemented
- A second entrance is not an obligation

(iii) Pound Meadow Skate Park

The Clerk noted that the 'high' ratings in the report tended to reflect the activity i.e. skate boarding rather than the severity of the risk.

- Comments with regard to the fencing will be passed to Dacorum Borough Council who own it
- The gates were removed on the recommendation of a previous inspection
- Grind rail – the curved sections were installed to comply with a previous recommendation. Ways to extend the rail to the ground will be explored
- Quarter Pipe & Flat Bank – the required gap is now 89mm; the gap is currently 90mm

RESOLVED: That the Clerk action the items of maintenance and report back to the Committee with regard to the Pound Meadow recommendations

18243. EXCLUSION OF PUBLIC & PRESS

To consider a resolution in the following terms: That under section 1 of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the subsequent items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

RESOLVED: To support the resolution as given to exclude the public & press

18244. RENEWAL OF THE CHARTER MARKET LICENCE

Members acknowledged the loyalty shown by Tring Market Traders during the times when trade had been poor and were pleased with the boost the market has seen since the relocation to Church Square and Mansion Vista.

RESOLVED: To accept the proposal from Tring Market Traders and renew the licence for a further three years

18245. FUTURE USE OF MARKET SQUARE

The Clerk briefed members on the stages that must be undertaken in order to assess the benefits of a particular option.

The meeting closed at 9:15 p.m.

Chairman