

MINUTES OF THE MEETING OF THE FINANCE & POLICY COMMITTEE OF TRING TOWN COUNCIL HELD IN THE VICTORIA HALL, AKEMAN STREET, TRING ON MONDAY 12th JUNE 2017 AT 9:00 p.m.

Present: Councillors: Mrs P. J. Hearn (Chairman)
Mrs O. Conway
H. Grace
S. Hearn
N. Hollinghurst
C. Townsend
G. Wilkins (ex officio)

Also present: Cllr J. Bowden
Cllr M.Hicks
Cllr P. Hills
Mr M. Curry, Town Clerk
Mrs D. Slade, Deputy Clerk

0 members of the public

18764. APOLOGIES

All members present

18765. DECLARATIONS OF INTEREST

None

18766. TO CONSIDER POSSIBLE CO-OPTION OF MEMBERS TO THE COMMITTEE

RESOLVED: That no additional members be co-opted onto the Committee

18767. TO CONSIDER POSSIBLE WORKING PARTIES/SUB-COMMITTEES OF THE COMMITTEE

None

18768. MINUTES

RESOLVED: That the minutes of the meeting held on 13th March 2017 were a true record and could be signed by the Chairman

18769. MATTERS OF REPORT FROM THE MINUTES

Nothing to report

18770. CHAIRMAN'S COMMUNICATIONS

None

18771. PUBLIC PARTICIPATION

No members of the public present

18772. THE ANNUAL RETURN 2016/2017

Members considered the Clerks report circulated prior to the meeting. The Clerk explained that the Internal Auditor had completed his inspection on 26th May 2017; agreed that the control objectives were being met and signed the Annual Return; and submitted his report to the Clerk.

The Clerk confirmed that (i) all the recommendations of the Internal Auditor's interim report had been actioned, including the processing of sales invoices (ii) the Council's Treasury and Investment Policy (based on a draft provided by the Internal Auditor) reflected the DCLG guidance on investments and (iii) the Council's standing orders and financial regulations were consistent with the 'Governance and Accountability for Smaller Authorities in England' March 2017

RESOLVED: To recommend that Council confirm and approve Section 1 Annual Governance Statement and approve Section 2 Accounting Statements of the Annual Return

18773. GRANT APPLICATIONS

None received.

18774. TO CONSIDER DRAFT POLICIES FOR (I) RECRUITMENT AND FOR (II) MEDIA

Members considered the drafts and the following amendments were agreed:

(i) Recruitment:

Para 3 "All persons seeking a position, whether internal or external, will be"

Para 6 "the responsibility of the Staffing and Employment Committee"

Para 9 "Disclosure and Barring Service checks"

Para 14 "English Law"

(ii) Media:

Para 7 verify reference to standing orders

Para 10 clarify wording

Para 12 clarify wording

RESOLVED: To present the drafts to Council with the agreed amendments

The meeting ended at 9:20p.m.

Chairman