

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 12th FEBRUARY 2018 At 8.45 pm.**

Present: Councillors: M. Hicks (Chairman)
J. Bowden
Mrs O. Conway
Mrs P. Hearn (ex Officio)
C. Townsend
G. Wilkins (Ex Officio)

Also present: Cllr S. Hearn
Cllr Mrs R. Ransley
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Clerk)

1 Member of the public

19096. APOLOGIES

Cllrs Hills (prior appointments) gave his apologies.

RESOLVED: To accept the apologies for the reasons given

19097. DECLARATIONS OF INTEREST

None

**19098. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 9TH OCTOBER 2017**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

19099. MATTERS OF REPORT FROM THE MINUTES

None

19100. CHAIRMAN'S COMMUNICATIONS

None

19101. PUBLIC PARTICIPATION

The member of the public present did not wish to speak

**19102. TO CONSIDER ALTERNATIVE ARRANGEMENTS TO LET THE
GRASSKEEP AT DUCKMORE LANE**

Cllr S. Hearn advised the Council of the alternatives possible.

RESOLVED: To let the Duckmore Lane grasskeep on the basis of 360 day sheep grazing agreement. Cllr A. Hearn to provide the template. The Clerk

to advertise the availability in the Tring Gazette and to notify any suggested/interested parties.

19103. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL PROPERTIES

The Market House & Information Centre

- Council complex 1st floor: Chamber, 2 offices, loft
 - *Rehang curtain in chamber*
 - *Re-arrange layout in office:*
 - i. *To enhance safety of lone working: enable deputy to see anyone entering the chamber; place of refuge*
 - ii. *Improve space utilisation: better use of space; put in extra storage for GDPR*
- 1st floor back offices (2 rooms)
 - *Awaiting response to advertising*
- Information Centre
 - *Investigate damp on side wall on police station side (interior panelling ‘bubbling’) – work completed*
 - *Pending above, interior decoration and repositioning of electrical sockets – awaiting quotes*
 - *Replace flooring – pending completion of the above*

Old School Yard Car Park, adj. Library, High Street, Tring

- *Quotes received for approved work and authorised (part funded by Town Plan)*

Pond Close Play area

- *Work Complete*
- *Two acts of vandalism*
 - *Binoculars removed*
 - *Bolt from swing removed*

Tring Market Place

- *Bids issued*
- *One response - site visit has taken place. Proposal awaited*

New Mill land, off Icknield Way

- *Awaiting draft lease renewal for ATC hut*
- *Tree removed from Chapel Meadow following report from CRT*

Millennium Wood and open land

- *Friends Group meeting on Monday 16th Oct - very successful. Another scheduled for Wednesday 14th Feb*

19104. EXCLUSION OF PUBLIC & PRESS

To consider a resolution in the following terms: That under section 1 of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the subsequent items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

RESOLVED: To support the resolution as given to exclude the public & press

19105. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL PROPERTIES

RESOLVED: To note the progress being made on the possible alternative use for the Council's holdings at Bulbourne

The meeting closed at 9:30 p.m.

Chairman