

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE  
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET  
HOUSE, TRING ON MONDAY 8<sup>th</sup> OCTOBER 2018 At 8.00 pm.**

**Present:** Councillors: M. Hicks (Chairman)  
J. Bowden  
H. Grace  
P. Hills  
C. Townsend

**Also present:** Cllr Mrs R. Ransley  
G. Wilkins  
Mr M. Curry (Town Clerk)  
  
0 Members of the public

**19403. APOLOGIES**

Apologies were received from Cllr Mrs P. Hearn (prior appointment)

**RESOLVED:** To accept the apologies for the reasons given.

**19404. DECLARATIONS OF INTEREST**

None

**19405. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE  
MEETING HELD ON 9<sup>TH</sup> JULY 2018**

**RESOLVED:** To accept the Minutes as presented and for the Chairman to sign them

**19406. MATTERS OF REPORT FROM THE MINUTES**

None

**19407. CHAIRMAN'S COMMUNICATIONS**

None

**19408. PUBLIC PARTICIPATION**

No members of the public present.

**19409. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL  
PROPERTIES**

The Clerk briefed Members on the work being done in relation to the Council's properties.

*The Market House, 61 High Street Tring HP23 4AB & Information Centre*

Council complex 1st floor: Chamber, 2 offices, loft

- PAT and Electrical Inspection carried out – quote requested for cost of remedial actions required

1st floor back offices (2 rooms)

- A request for a 12 month lease has been received as a trial for a longer agreement
- A film company may also be interested in using space for one or two days

Units 2&3, Ground floor – shop

- Storage issues highlighted by electrical contractor

Information Centre

- Busy recently – staff co-operated during illness of team member. Several positive comments received from visiting members of the public

**RESOLVED:** To accept the offer of a 12 month lease subject to status

*Church Square, High Street, Tring*

- Bus shelter
- Raised bed – complimented during Meet the Council
- Street furniture – hanging baskets planted
- Wall at rear reported to Church re. renovation work required. Not in a dangerous state

*Mansion Vista, land adj., Memorial Garden, High Street, Tring*

- Bus shelter
- Fountain - request for plaque or similar to explain history. To be considered for funds in next years' budget
- Street furniture – hanging baskets planted

*Old School Yard*

- Quote requested to carry out remedial work – wall at entrance, pothole etc.
- Public liability insurance claim made against the Council re. a fall over the low wall at the entrance

*Nora Grace Hall*

- Visits to halls, business centres to be arranged
- Determine concept to inform specification
- The Clerk outlined the conclusions of a meeting held with CAD Dacorum
- Tree Audit – quote to carry out recommendations

*Tring Market Place*

- Car Park Proposal
  - Traffic Study commissioned
  - Pre-application consultation with Hertfordshire Highways prepared ready for conclusion of study
  - Pre-application Planning consultation papers ready for submission pending above
- Street Food Heroes Market – next event on 1st November
- Meeting held with Thames Water to discuss future management of water supply
- Discussed renewal of Farmers Market's licence – agreed principles with Brian Kazer (subject to ratification by the Council) and asked him for comments on a draft licence

*New Mill land, off Icknield Way*

- Pictons Solicitors working on lease (ATC) and land registry issues

*Duckmore Lane Allotments*

- Tenancy renewals ongoing
- Vacant plots being cleared – useful items placed in Car park for re-use
- Gate off Aylesbury Road – not sanctioned by Footpath Officer as it exits direct on to pavement. Could be removed. Hedge work to be carried out by Friends of Millennium Wood
- Millennium Wood and open land – use of scythe mower, possible purchase for use at Meadowbrook as well; replacement costs are to be investigated in order to make budget allocations

*General*

- Further work is required to bring land registry information up-to-date e.g. Market House is not registered.

**19410. EXCLUSION OF PUBLIC & PRESS**

To consider a resolution in the following terms: That under section 1 of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the subsequent items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

**RESOLVED:** To support the resolution as given to exclude the public & press

**19411. TO RECEIVE UPDATES (VERBAL) ON THE COUNCIL'S PROPERTY AT BULBOURNE**

Members were briefed on the current status.

The meeting closed at 8:48 p.m.

Chairman