

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 29th APRIL 2019 At 8.36 pm.**

Present: Councillors: M. Hicks (Chairman)
J. Bowden
H. Grace
Mrs P. Hearn
P. Hills
C. Townsend

Also present: Cllr Mrs O. Conway
Cllr S. Hearn
Cllr Mrs. R. Ransley
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Town Clerk)

0 Members of the public

19675. APOLOGIES

All members present.

19676. DECLARATIONS OF INTEREST

Cllrs Mrs Hearn & S. Hearn declared a prejudicial interested in item 19681 relating to Tring Market Place.

**19677. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 11TH FEBRUARY 2019**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

19678. MATTERS OF REPORT FROM THE MINUTES

None

19679. CHAIRMAN'S COMMUNICATIONS

None

19680. PUBLIC PARTICIPATION

No members of the public present.

**19681. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL
PROPERTIES**

The Clerk briefed Members on the work being done in relation to the Council's properties.

A The Market House, 61 High Street Tring HP23 4AB & Information Centre (postal address 99 Akeman Street HP23 6AA)

Smoke alarms tested and extinguishers checked throughout Market House
Quote obtained for work to electricity meters to comply with the latest regulations
(£1,825 plus vat)

- Council complex 1st floor: Chamber, 2 offices, loft
- 1st floor back offices (2 rooms)

- Lease signed and new occupants working from office
- Deposit and rent received
- Burglar alarm sensor replaced
- **Units 2&3, Ground floor – shop**
 - The storage situation has improved
 - The current lease expires on 28th November 2019
- **Information Centre**
 - The halogen lights have been replaced by LEDs

B Church Square, High Street, Tring

- 1 Bus shelter
- 2 Raised bed – cleared, soil improver added. To be planted in May
- 3 Street furniture – hanging baskets removed and taken to nursery to be planted. When established, they will be returned – approx. 9th May
- 4 Yarn bombing display put up for Easter
- 5 The Friday Market licence is being extended for three years

C Mansion Vista, land adj., Memorial Garden, High Street, Tring

- 1 Bus shelter
- 2 Fountain – Derek Townsend approached for wording for a plaque or similar to explain history
- 3 Street furniture – hanging baskets – see above

D Old School Yard Car Park, adj. Library, High Street, Tring

- Budget allocation for white lining
- The drainage in the corner will be checked/cleared

E Pond Close (North) land

- 1 Play area
- 2 Nora Grace Hall & land - budget allocation for tree work
- 3 Kingsley Walk Path - budget allocation for tree and hedge work

G New Mill land, off Icknield Way

- Pictons submitted surrender documents of the current lease and a new lease to the ATC's solicitors
- Their solicitors have had lengthy delays with the ATC giving approval
- Instructions received finally 1st April

H Bulbourne land

- DBC's solicitor has considered the sale documents
- A meeting has been arranged with DBC Housing Dept on Tuesday 30th April to discuss the findings
- A valuation of the site has been conducted on the Town Council's behalf by Aitcheson Raffety

I Duckmore Lane land

- Allotments, including hardstanding for cars
 - 4 vacant plots require complete clearance before they can be re-let. 1 has been done
 - A 'No Access' sign is being reinstated at the top of the allotments
- Millennium Wood and open land
 - A project day was held on the 6th April
 - 75m of hedging had been planted
 - Future work will be to weed the planting strip and then grass cutting / meadow management.
 - A grant application to the Tesco Bags of Help scheme for the meadow area has been submitted

- Herts & Middlesex Wildlife Trust has been approached to conduct a survey of the site
- Grasskeep
 - A new annual grazing agreement has been issued. The need for independent inspection of the condition at the end of the annual agreement was noted

Cllrs Mrs. Hearn & S. Hearn left the Chamber at 8:54pm

F Brook Street land

- Tring Market Place HP23 5ED
 - Planning pre-application meeting positive – a report was circulated prior to the meeting
 - Street Food Heroes Market – first event on 4th April, then first Thursday of month to October 2019
 - 3 light bulbs on the lamp posts are being changed

RESOLVED: To proceed with the planning application

The meeting closed at 9:03 p.m.

Chairman