

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE  
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET  
HOUSE, TRING ON MONDAY 7<sup>th</sup> OCTOBER 2019 AT 8.10 pm.**

**Present:** Councillors: R. Ransley (Chairman)  
J. Bowden  
A. MacDonald  
P. McDowell  
N. Nutkins  
C. Townsend

**Also present:** Cllr Piper  
Mr M. Curry (Town Clerk)  
Mrs D. Slade (Deputy Town Clerk)

0 Members of the public

*Although Cllr Bowden attended the meeting, he was not well enough to chair the meeting. It was therefore agreed that Cllr. R. Ransley would take the chair.*

**19878. APOLOGIES**

Apologies were received from Cllr Hearn and Cllr Hollinghurst (prior appointments).

**RESOLVED:** To accept the apologies for the reasons given

**19879. DECLARATIONS OF INTEREST**

None

**19880. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE  
MEETING HELD ON 8<sup>TH</sup> JULY 2019**

**RESOLVED:** To accept the Minutes as presented and for the Chairman to sign them

**19881. MATTERS OF REPORT FROM THE MINUTES**

None

**19882. CHAIRMAN'S COMMUNICATIONS**

None

**19883. PUBLIC PARTICIPATION**

No members of the public present.

**19884. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL  
PROPERTIES**

The Clerk briefed Members on the work being done in relation to the Council's properties.

**A The Market House, 61 High Street Tring HP23 4AB & Information Centre**

- Council complex 1<sup>st</sup> floor: Chamber, 2 offices, loft:
  - Work to electricity meters completed
  - LED lights fitted in Office

- 1<sup>st</sup> floor back offices: New occupants regularly working from office
  - Units 2&3, Ground floor: Renewal in progress. Monthly rental being paid
  - Information Centre: Staffing – additional member required to cover holiday/absence
- B Church Square, High Street, Tring
- Flower bed re-planted
  - Remove raised bed and curved kerb at rear will be considered during budget process if required
- C Mansion Vista, land adj., Memorial Garden, High Street, Tring
- Thames Water contacted re. bollards following work on site
- D Old School Yard Car Park, adj. Library, High Street, Tring
- White lining to be carried out and direction arrows with work at Market Place
- E Pond Close (North) land
- Play area – new chains for basket swing
  - Nora Grace land and Kingsley Walk Path - tree and hedge work to be carried out in November
  - Nora Grace Hall – see agenda item
- F Brook Street land
- Tring Market Place - See agenda item
- G New Mill land, off Icknield Way
- Pictons submitted surrender documents of the current lease and a new lease to the ATC's solicitors
- H Bulbourne land
- NAS visited site
  - Application to Secretary of State for disposal of land pending NAS report
- I Duckmore Lane land
- Allotments, including hardstanding for cars
    - Tenancy renewals progressing well
    - Rubbish removal – skip in collaboration with Allotment Association
  - Millennium Wood and open land
    - Friends Group meeting during winter
    - Meadow cut with brush cutter
  - Grasskeep
    - Site being grazed

*Tree Audit – to be completed in due course*

**RESOLVED:** (i) To include in the November budget preparation an allocation to redecorate and inspect the exterior of Market House  
(ii) To note further electrical work in the Market House Office  
(iii) To investigate the cost of removing the raised bed in Market Square and installation of a water bottle refill point

### **19885. THE NORA GRACE HALL**

The Members reviewed the presentation given by Tring Together at the Council meeting held on 23<sup>rd</sup> September 2019.

It was agreed that it was a useful briefing on the work done and the current status of the project. The following issues were agreed:

- How to raise the sums involved for any replacement
- The need to develop a sound business plan for the preferred option

- How to take the project forward to the stage where meaningful public consultation can be undertaken

**RESOLVED:** (i) To reconvene the Nora Grace Hall Working Party with a brief to develop a specification for procurement of professional services to make the project ready for consultation  
(ii) For the Council representatives on the Nora Grace Hall Working Party to be Cllrs Ransley, Hearn and Nutkins

**19886. THE MARKET PLACE PROJECT**

The Clerk briefed the Members on Dacorum Borough Council's approval on the planning application to use the Market Square as a temporary car park without a time limit or landscaping.

There was a discussion of the Clerk's report (circulated prior to the meeting) on the changing financial situation since the inception of the project. Following a discussion it was agreed to adopt the recommendations in the report.

**RESOLVED:** (i) To conduct a thorough review of project's costs  
(ii) To continue liaison with Dacorum Borough Council  
a) To compare parking data with other sites in Tring and across Dacorum  
b) Negotiate the basis of the management agreement for both sites  
(iii) Monitor the use of Old School Yard

The meeting closed at 9:27 p.m.

Chairman