

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE MARKET
HOUSE, TRING ON MONDAY 8th JULY 2019 AT 8.15 pm.**

Present: Councillors: R. Hollinghurst (Chairman)
P. Hearn
A. MacDonald
P. McDowell
N. Nutkin
R. Ransley (ex officio)
C. Townsend (substituting for Cllr Bowden)

Also present: Cllr B. Patterson
Mr M. Curry (Town Clerk)
Mrs D. Slade (Deputy Town Clerk)

0 Members of the public

In the absence of the Chairman, Cllr Bowden, Cllr Hollinghurst was elected chairman for the meeting.

19779. APOLOGIES

Apologies were received from Cllr Bowden (illness)

RESOLVED: To accept the apologies for the reasons given

19780. DECLARATIONS OF INTEREST

Cllrs Mrs Hearn declared a prejudicial interested in any part of item 19786 relating to Tring Market Auctions.

**19781. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS COMMITTEE
MEETING HELD ON 29TH APRIL 2019**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them

19782. MATTERS OF REPORT FROM THE MINUTES

None

19783. CHAIRMAN'S COMMUNICATIONS

None

19784. PUBLIC PARTICIPATION

No members of the public present.

19785. TERMS OF REFERENCE

Draft Terms of Reference to reflect minute 19687 that the Buildings & Assets Committee will take responsibility for Infrastructure and the use of Community Infrastructure Levy (CIL) were considered

RESOLVED: To adopt the terms of reference as proposed.

19786. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING COUNCIL PROPERTIES

The Clerk briefed Members on the work being done in relation to the Council's properties.

A The Market House, 61 High Street Tring HP23 4AB & Information Centre

- Work to electricity meters to comply with the latest regulations (£1,825 plus vat) to be carried out later in year

Council complex 1st floor: Chamber, 2 offices, loft

1st floor back offices (2 rooms)

- New occupants working from office

Units 2&3, Ground floor – shop

- The current lease expires on 28th November 2019. Tenants expressed interest in renewal.

Information Centre

- Staffing – additional member required to cover holiday/absence

B Church Square, High Street, Tring

- Site to be reviewed after gas work completed. Remove raised bed and curved kerb at rear will be considered
- Quote for installation of flagpole (Market House pole cannot be used due to H&S considerations)

C Mansion Vista, land adj., Memorial Garden, High Street, Tring

- No works required at present

D Old School Yard Car Park, adj. Library, High Street, Tring

- White lining to be carried out and direction arrows
- The drainage in the corner will be checked and cleared regularly

E Pond Close (North) land

- 1 Play area – routinely monitored by Town Warden and Assistant
- 2 Nora Grace land and Kingsley Walk Path - tree and hedge work to be carried out later in the year (specification from Tree Audit 2016)
- 3 Nora Grace Hall – Tring Together were due to report to July Council meeting; this has had to be postponed to the September meeting

F Brook Street land

- 1 Tring Market Place HP23 5ED
 - Planning application for temporary car park submitted to DBC, approved by Council
 - Street Food Heroes Market – moved to Pound Meadow while gas company using site as compound

G New Mill land, off Icknield Way

- Pictons submitted surrender documents of the current lease and a new lease to the ATC's solicitors

H Bulbourne land

- Contact made with Secretary of State and National Allotment Association regarding disposal of allotment land although current plots will be retained within proposed development

I Duckmore Lane land

- 1 Allotments, including hardstanding for cars
 - Regular strimming of vacant plots to control weeds
 - Rubbish removal - contractor required for disposal
- 2 Millennium Wood and open land
 - Site meeting held on 18th June 2019
 - 75m of hedging had been planted – every plant growing
 - Meadow management will take place in mid-July with brush cutter
 - Herts & Middlesex Wildlife Trust have been approached to conduct a survey of the site as baseline assessment
- 3 Grasskeep
 - Site being grazed

Tree Audit – 2016 audit will be used as baseline for new audit. Hedge at top of allotment site to be included (Footpath 33)

RESOLVED: (i) Renew the lease on units 2&3 Market House, subject to rent review and in line with current legislation
(ii) On receipt of Secretary of State approval for allotment transfer, advise allotment holders and Bulbourne residents

19787. THE COMMUNITY INFRASTRUCTURE LEVY

The Clerk briefed Members on:

- The Community Infrastructure Levy (CIL)
- The difference between CIL and s106 agreements
- The management of CIL receipts
- The development of an Infrastructure Delivery Plan

It was agreed to consider the development of an Infrastructure Delivery Plan at the next meeting and to explore the possible benefits of developing a neighbourhood plan

The meeting closed at 9:13 p.m.

Chairman