

**MINUTES OF THE MEETING OF THE BUILDINGS AND ASSETS COMMITTEE
OF TRING TOWN COUNCIL HELD IN THE COUNCIL CHAMBER, THE
MARKET HOUSE, TRING ON MONDAY 10th FEBRUARY 2020 AT 8.15 pm.**

Present: Councillors: J. Bowden (Chairman)
A. MacDonald
P. McDowell
N. Nutkins
R. Ransley
C. Townsend

Also present: Cllr Hearn
Cllr Hollinghurst
D. Slade (Deputy Town Clerk)
R. Flanigan (Information Officer)

20032. APOLOGIES

None received

20033. DECLARATIONS OF INTEREST

None received

**20034. TO CONFIRM THE MINUTES OF THE BUILDINGS & ASSETS
COMMITTEE MEETING HELD ON 7th OCTOBER 2019**

RESOLVED: To accept the Minutes as presented and for the Chairman to sign them.

20035. MATTERS OF REPORT FROM THE MINUTES

Nothing to report

20036. CHAIRMAN'S COMMUNICATIONS

The following matters were brought to the attention of the meeting:

- ERTA Berkhamsted Railway and Transport Conference 2020 on Saturday 25th April, 14.00-17.00 at Court House, Church Lane, Berkhamsted
- London Northwestern Railway request for further information re. funding bid for community transport

20037. PUBLIC PARTICIPATION

No members of the public present.

**20038. TO RECEIVE UPDATES (VERBAL) ON PROJECTS INVOLVING
COUNCIL PROPERTIES**

The Deputy Clerk briefed Members on the work being done in relation to the Council's properties.

The Market House, 61 High Street, Tring HP23 4AB & **Information Centre**, 99 Akeman Street HP23 6AA

Council complex 1st floor: Chamber, 2 offices, loft

- 1st floor back offices (2 rooms)
- Quotes to clear and then insulate loft space

Units 2&3, Ground floor – shop

Information Centre

- Staffing – additional member required to cover holiday/absence
- “Green” noticeboard in place
- “Mobile” Info Centre for use at events

Church Square, High Street, Tring

- Investigating possibility of putting flag pole in original hole installed during refurbishment

Mansion Vista, land adj., Memorial Garden, High Street, Tring**Old School Yard Car Park**, adj. Library, High Street, Tring

- White lining carried out

Pond Close (North) land

- Nora Grace Hall and Kingsley Walk Path - tree and hedge work completed
- Nora Grace Hall – meeting of working party to prepare specification for Project Manager to be arranged for late February/early March

Brook Street land

- “pod” ordered from Waste King to re-cycle waste from Council sites to be delivered on 27th March 2020. Contract with DBC ends on 31.3.20.
- Consider white lining for parking bays (£495 minimum charge)
- Southern Gas – Community based recompense (using own labour) or £1000-2000 max.
- Site being used by developer of garage during building works

New Mill land, off Icknield Way

- ATC renewed lease for another year but plans for extension seem to have lapsed

Bulbourne land

- Application to Secretary of State for disposal of land has been submitted and acknowledgement received

Duckmore Lane land*Allotments, including hardstanding for cars*

- 7 vacant half plots

Millennium Wood and open land

- Friends Group monthly meeting during winter

Grasskeep

- Site being grazed

The Tree Audit – was completed on 7th January 2020 and will be presented to A&E on 30th March 2020

20039. PLAYGROUND INSPECTION REPORTS

The inspections carried out by Wicksteed Playgrounds Ltd were circulated prior to the meeting. It was reported that all the remedial actions have been completed. The repairs to the Skate Park will be monitored and action taken when required.

20040. **MARKET PLACE**

Request for the use have been received from Street Food Heroes (Mother's Day, 22nd March, Easter Saturday, 11th April and 1st Thursday in month from April-Sept) and from Tring School (for parking during building work)

RESOLVED: to confirm the use by Street Food Heroes as stated and to seek further clarification from Tring School about parking requirements.

20041. **ACCESS AT BULBOURNE ALLOTMENTS**

The access issue was explained to Members.

RESOLVED: to send a letter to residents explaining that there is no right of access to the allotment site from neighbouring properties.

The meeting closed at 9:00 p.m.

Chairman