

**MINUTES OF THE MEETING OF THE ALLOTMENT AND ENVIRONMENT  
COMMITTEE OF TRING TOWN COUNCIL HELD VIRTUALLY ON 29<sup>th</sup> MARCH 2021  
AT 8.30pm**

**Present: Councillors** N. Nutkins (Chairman)  
P. Hearn  
B. Patterson  
R. Ransley

**Absent: Councillors** P. McDowell  
H. Piper

**Also present** L. Housden (Town Clerk)  
D. Slade (Deputy Clerk)  
Cllr. R. Hollinghurst  
Cllr. C. Townsend  
Ian Brownell (Allotment Association)  
Barr Kazer (Tring in Transition)  
Greta Brown (Chilterns Society)

**20464. APOLOGIES**

P. McDowell (Prior engagement)

**20465. DECLARATION OF INTEREST**

None received

**20466. TO CONFIRM THE MINUTES OF THE ALLOTMENT AND  
ENVIRONMENT COMMITTEE MEETING HELD ON 7<sup>th</sup>  
DECEMBER 2020**

**RESOLVED:** To accept the Minutes as circulated.

**20467. CHAIRMAN'S COMMUNICATIONS**

Nothing to report

**20468. PUBLIC PARTICIPATION**

None present

***Part 1 Allotments***

**20469. ALLOTMENT MANAGEMENT**

The Deputy Clerk read her report which included:

- **Allotments** – all plots taken and 40 names on the waiting list. Some people have been waiting for a year but do not always take on the plot when offered. Tree work completed near Plot 94. Inspections will take place in May

- **Policies** – example of Waiting List Policy and Cultivation Standards are attached (National Allotment Society). If agreed, can be added to the website as an example of good practice.
- **Request from resident of Western Road** – wishes to “prune” trees and hedging opposite his home in the allotment hedge to reveal views to Chilterns. There will be no cost to the Council. The Chairman and Town Warden have met with the resident to discuss.
- **Tesco Bags of Help** – Duckmore Lane Wildflower Meadow (see letter enclosed). Successful bid for £1000.00. Will contact HCC who offer a free half day visit to deliver a project brief.
- **Friends of Millennium Wood** – volunteers continued to carry out work parties - distanced and taking exercise during the Covid restrictions

**RESOLVED:**

- (i) To note the Deputy Clerk's report as presented.
- (ii) To approve and adopt the policies presented.
- (iii) To authorise the trees to be pruned.
- (iv) To accept the grant and approve the proposal to move the project forward with respect to the Duckmore Lane Wildflower Meadow.

**20470. ALLOTMENT ASSOCIATION**

The Representative of the allotment association reported that the plots were being well used and on the whole managed well. Unfortunately there had been some thefts of various produce.

**RESOLVED:** to note the report as presented

***Part 2 Environment***

**20471. TOWN WARDEN REPORT**

- Daily visits to Duckmore Lane allotments to monitor the site and to deal with issues as they arise.
- Cleared allotment at Duckmore Lane and re-let (79A)
- Turned ON water at Duckmore Lane and Bulbourne allotments
- Purchased new strimmer for use in all open areas
- Taking photographs of Footpath 41 as evidence for HCC Active Travel Grant. (Deputy Clerk has contacted Clayton Rae but he has been unwell)
- Routine monitoring of all sites and reporting of faults to appropriate authorities

**RESOLVED:** to note the Town Warden's report

**20472. CLIMATE CHANGE WORKING PARTY**

A meeting had been held on 3rd March 2021. Notes of the meeting had been circulated and each of the recommendations from that meeting discussed.

**RESOLVED:** To note the recommendations and recommend to the full Council agree to pay for a sign to be placed at the allotments (the contents to be agreed between the four allotment parties) from CIL monies. To discuss rights of way under this committee again.

**20473. TRING IN TRANSITION**

- They have been maintaining the community garden and are planning to open on 11th April with meetings again pursuant to government guidance.
- Opening for Rennie Grove in July.
- They have responded to the DBC Local Plan consultation and arranged a zoom meeting to explain it. On various social media links they offered a simple response form.

**RESOLVED:** to note the report from Tring in Transition.

The meeting closed at 9.15pm

Chairman