

**Schedule of payments July-Sept 2021**

| <b>Date of payment</b> | <b>Payee</b>              | <b>Details</b>               | <b>Amt Net of VAT</b> | <b>Method of payment</b> | <b>Department &amp; Category</b><br><b>credit card &amp; payments over £500</b> | <b>VAT not recoverable</b><br><b>Items over £100 if applicable</b> |
|------------------------|---------------------------|------------------------------|-----------------------|--------------------------|---|--|
| 12/7/2021              | Tring PCC                 | Use of Church for meetings   | 40                    | CHQ                      |   |  |
| 12/7/2021              | Tring Together            | Stall at Carnival            | 45                    | CHQ                      |   |  |
| 22/6/2021              | DBC                       | Garage rental                | 52.6                  | DD                       |   |  |
| 14/7/2021              | DBC                       | Management OSY Q1            | 1324.49               | CHQ                      | Management Fees. Carpark  |  |
| 15/7/2021              | Ecotricity                | Electricity to Market Place  | 52.67                 | DD                       |   |  |
| 15/7/2021              | Ecotricity                | Electricity to Church Square | 32.71                 | DD                       |   |  |
| 15/7/2021              | Ecotricity                | Electricity to Market House  | 75.35                 | DD                       |   |  |
| 15/7/2021              | Ecotricity                | Gas to Market House          | 30.72                 | DD                       |   |  |
| 1/6/2021               | Ecotricity                | Electricity to Market House  | 133.93                | DD                       |   |  |
| 1/6/2021               | Ecotricity                | Gas to Market House          | 4333.74               | DD                       |   |  |
| 20/7/2021              | Brochure Holders Ltd      | Leaflet holders              | 201.93                | Reimburse LH             | Office Equipment & Furniture. Information office                                |  |
| 19/7/2021              | Everflow                  | Water supplies               | 46.33                 | DD                       |   |  |
| 22/7/2021              | HMRC                      | Tax and NI Pay Period 03     | 1587.27               | BACS                     | Tax & NI  |  |
| 16/7/2021              | SLCC                      | CiLCA training               | 275                   | CHQ                      |   |  |
| 23/7/2021              | Salaries                  | Pay Period 04                | 8241.16               | BACS                     | Admin, Warden, Info Centre & Youth Council Salaries                             |  |
| 23/7/2021              | Pension                   | Pay Period 04                | 2588.39               | BACS                     | Pension - Employer contribution   |  |
| 23/7/2021              | AHGTC                     | Membership for Town Crier    | 35                    | Reimburse SB             |   |  |
| 24/6/2021              | Peter Fleming             | Website                      | 18                    | Reimburse DS             |   |  |
| 22/7/2021              | Tring School              | Grant for equipment          | 1624.65               | CHQ                      | Project climate change - Permitted power grant                                  |  |
| 22/7/2021              | DBC                       | Garage rental                | 52.6                  | DD                       |   |  |
| 30/7/2021              | Sapphire Cleaning Company | Information Centre           | 50                    | CHQ                      |   |  |
| 2/8/2021               | Moorepay                  | Pay Period 04                | 130.39                | DD                       |   |  |
| 2/8/2021               | Clarity Copiers Ltd       | Photocopying – Council       | 26.62                 | DD                       |   |  |
| 2/8/2021               | Clarity Copiers Ltd       | Photocopying – Info          | 26.62                 | DD                       |   |  |
| 2/8/2021               | Microsoft                 | Online services              | 7.9                   | CC                       | IT & Telecom Services. Software   |  |
| 3/8/2021               | Chiltern Society          | Membership                   | 30                    | CHQ                      |   |  |
| 9/8/2021               | Almar                     | Printer cartridge            | 31.24                 | CHQ                      |   |  |
| 31/7/2021              | Metcalfes                 | Warden's equipment           | 30.69                 | CHQ                      |   |  |
| 15/7/2021              | DBC                       | Bus Rates – Market Place     | 95.52                 | DD                       |   |  |
| 05.07.21               | Shell                     | Fuel for van                 | 53.33                 | CC                       | Wardens van running costs. Fuel   |  |
| 10.08.21               | JVR                       | Windows in offices           | 402                   | CHQ                      |   |  |
| 02.08.21               | Shell                     | Fuel for van                 | 53.33                 | CC                       | Wardens van running costs. Fuel   |  |
| 09.08.21               | Shell                     | Fuel for strimmer            | 13.76                 | CC                       | Wardens Equipment. Fuel   |  |
| 04.08.21               | B&Q                       | Screen for Info Centre       | 41.07                 | CC                       | Repairs & Maintenance   |  |
| 23.08.21               | DBC                       | Garage rental                | 52.6                  | DD                       |   |  |
| 10.08.21               | Earth Anchors Ltd         | Bench for Pond Close         | 279                   | CHQ                      |   |  |
| 05.08.21               | Kingfisher Direct         | Litter bins                  | 668.49                | CHQ                      | Play areas/open spaces and environment  |  |
| 11.08.21               | ICO                       | Data protection fee          | 40                    | DD                       |   |  |
| 11.08.21               | PWLB                      | Loan repayment               | 6743.68               | DD                       | Loan Repayments. Council chambers   |  |
| 11.08.21               | Survey Monkey             | Flex monthly plan            | 19                    | CC                       | Communications/Advertising & promotions   |  |
| 12.08.21               | Ecotricity                | Electricity to Market Place  | 5447                  | DD                       |   |  |
| 12.08.21               | Ecotricity                | Electricity to Church Square | 34.03                 | DD                       |   |  |

|          |                          |                                      |         |      |   |
|----------|--------------------------|--------------------------------------|---------|------|---|
| 12.08.21 | Ecotricity               | Electricity to Market House          | 77.82   | DD   |   |
| 12.08.21 | Ecotricity               | Gas to Market House                  | 16.3    | DD   |   |
| 12.08.21 | Chubb                    | Alarm Annual Contract                | 115.73  | CHQ  |   |
| 12.08.21 | HAPTC                    | DP/GDPR Course                       | 14      | CHQ  |   |
| 18.08.21 | Garden Machinery Service | Repairs to power brush               | 15      | CC   | Wardens Equipment. Tools                            |
| 20.08.21 | Shell                    | Fuel for van                         | 50.48   | CC   | Wardens van running costs. Fuel                     |
| 24.08.21 | Moorepay                 | Pay Period 05                        | 130.39  | DD   |   |
| 24.08.21 | Everflow                 | Water supplies                       | 97.67   | DD   |   |
| 25.08.21 | Salaries                 | Pay Period 5                         | 8165.36 | BACS | Admin, Warden, Info Centre & Youth Council Salaries |
| 25.08.21 | Pension                  | Pay Period 5                         | 2313.13 | BACS | Pension - Employer Contribution                     |
| 20.08.21 | HMRC                     | Pay Period 4                         | 2181.71 | BACS | Tax & NI  |
| 24.08.21 | G Grace & Son            | Repair to bollard                    | 175.75  | CHQ  |   |
| 26.08.21 | Microsoft                | Online services                      | 7.9     | CC   | IT & Telecom Services. Software                     |
| 31.08.21 | Michael Barratt          | Grass cutting at Duckmore Allots     | 135     | CHQ  |   |
| 31.08.21 | Peter Fleming            | Website                              | 18      | CHQ  |   |
| 31.08.21 | BT                       | Rental charges                       | 79.93   | DD   |   |
| 31.08.21 | Clarity Copiers Ltd      | Photocopying - Council               | 245.97  | DD   |   |
| 31.08.21 | Clarity Copiers Ltd      | Photocopying - Info                  | 114.55  | DD   |   |
| 31.08.21 | Moorepay                 | Pay period 05                        | 133.97  | DD   |   |
| 06.09.21 | J Whitford Ltd           | Service gas boilers                  | 447.91  | CHQ  |   |
| 06.09.21 | Peter Fleming            | Website                              | 18      | CHQ  |   |
| 06.09.21 | G Grace and Son          | Cleaning materials                   | 5.39    | CHQ  |   |
| 09.09.21 | Almar                    | Office supplies                      | 48.31   | CHQ  |   |
| 09.09.21 | Gamma                    | Telephone calls                      | 74.49   | DD   |   |
| 09.09.21 | CP Associates            | HR advice                            | 106.05  | CHQ  |   |
| 09.09.21 | Ecotricity               | Electricity to Market House          | 77.82   | DD   |   |
| 09.09.21 | SLCC                     | 12th Ed Local Council Administration | 123     | CC   | Training/conferences & publications. Book           |
| 10.09.21 | SLCC                     | CiLCA qualification fee              | 410     | CHQ  |   |
| 10.09.21 | Ecotricity               | Electricity to Market House          | 77.82   | DD   |   |
| 13.09.21 | DBC                      | Reserved spaces                      | 156     | CHQ  |   |
| 20.09.21 | Everflow                 | Water supplies                       | 93.99   | DD   |   |
| 12.09.21 | PKF Littlejohn LLP       | External audit                       | 1000    | CHQ  |   |
| 11.09.21 | Survey Monkey            | Subscription renewal                 | 19      | CC   | Communications/Advertising & promotions             |
| 15.09.21 | Magnolia                 | Flowers for funeral                  | 25      | CC   | Mischellaneous expenditure - Funeral                |
| 16.09.21 | PO Ltd                   | Stamps                               | 126.72  | CHQ  | Reimburse LH  |
| 17.09.21 | Ecotricity               | Electricity to Church Square         | 34.14   | DD   |   |

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