

**MINUTES OF THE MEETING OF TRING TOWN COUNCIL HELD AT  
NORA GRACE HALL, FAVERSHAM CLOSE, TRING on MONDAY 19<sup>th</sup>  
JULY 2021 at 7.30 p.m**

**Present:** Councillors: C. Townsend (Chairman)  
P. Elley  
R. Ransley  
P. Hearn  
R. Hollinghurst  
B. Patterson

**Also Present:** Members of public x3  
Mrs L Housden, Town Clerk  
Mrs D. Slade, Deputy Town Clerk  
Mr A Cartwright, Town Warden

**Absent:** A. Caps

**20576. TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr Nutkins (Isolating), Cllr Piper (Isolating), Cllr Wilkie (Isolating) Cllr McDonald (Prior Engagement) and Cllr McDowell (Covid-19 related) gave their apologies.

**RESOLVED:** To accept the apologies for the reasons given.

**20577. TO MAKE DECLARATIONS OF INTEREST**

Cllr Hearn would not take part in the discussions relating to Licensing Applications (Item 20584) as a member of Dacorum Borough Council Licensing Committee. In respect of Item 20587 she would leave the room if necessary if Tring Auctions were discussed.

**20578. TO CONFIRM THE MINUTES OF THE ORDINARY  
COUNCIL MEETING HELD ON 21<sup>st</sup> JUNE 2021**

**RESOLVED:** To accept the Minutes and for the Chairman to sign them.

**20579. MATTERS OF REPORT FROM THE MINUTES**

- A response has been received from the Woodland Trust with regards to the timings of the proposed new car park and is unlikely to be opened before 2022.
- The Tring & District Local History & Museum society have acknowledged receipt of the annual grant & thanked the Council for their continued support to the museum project.
- Tring Together have acknowledged receipt for the grant for the Carnival and thanked the council for helping make it possible

**20580. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL**

The mayor had attended the following events:

- 26th June 2021 Hertfordshire Scouts Annual General Meeting GM (Virtually). They were doing well but income levels were low as a result of the COVID-19 pandemic.
- 26th June 2021 Nora Grace Hall – Music in the Hall including a band from Tring school accompanied by a band from RAF Halton and a local singer. They were very grateful for Tring Town Council’s support.
- 4th July 2021 Twelfth Night in Memorial Gardens performed by a Tring based company. He was invited to give a speech as Mayor.
- 9th July Topping Off Ceremony at Tring School. The building project at the school was the biggest in the country and this was an important milestone in the build.

The Clerk reported the following:

- For information purposes a resident of Gannel Farm Goldsworth Road intends to hold a one day outdoor event of Tent Pegging on his farm in the honour of NHS and key workers UK on the 4th September.
- The Clerk virtually attended a natural environment focus group on 5th July which forms part of the DBC ‘Thinking Place’ project.
- If Dacorum Borough Council adopts the Local Government Association Model Member Code of Conduct it will be recommended that this Council also does so.

**20581. PUBLIC PARTICIPATION:**

*standing orders suspended at 7.35pm*

- Representations were given in relation to planning application 21/01720/FUL. The speaker was opposed to the application as Plenty of nearby areas already existed for dog walking. Concerns on the environment in respect of dog faeces and waste and that it appeared that the work had already started.
- A resident spoke on his behalf & the other residents of Rodwell Yard in relation to planning application 21/02655/ROC. He had already provided his written objection to the Council (which had been circulated to the Council prior to the meeting). Concerns included overlooking.

*Standing orders reinstated at 7.45pm*

**20582. PLANNING APPLICATION:**

The Council considered planning applications that had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

**PLAN REF. NO.**

- 21/01720/FUL Change of use of agricultural land to dog walking paddock with the use of West Leith Farm existing car parking for customer/visitor parking at West Leith Farm, West Leith, Tring HP23 6JR for Lisa Burchmore (Nigel Gibbs)
- The Council recommended **REFUSAL** of this application on the same grounds as previously given as the amendment to the planning application had not alleviated any of the concerns. Additionally to make a comment to the Dacorum Borough Council that one of the plans on the portal still showed a turning circle & parking for x2 cars.
- 21/02537/FHA Single storey extension to the side and rear. Creation of a hard standing for parking at the front of the house at 5 Western Road, Tring HP23 4BE for Ben Sharpington & Zoe Zukas (Jane Miller)
- The Council recommended **REFUSAL** of this application on the grounds that it is out of keeping within a conservation area. Concerns given that the drawings do not include dropped kerbs. That it is not a suitable place for a drive given how busy the road is & that the property already has the benefit of parking to the rear.
- 21/02544/FUL Installation of new boiler system to retirement home with air source heat pump unit installed externally to the north east corner of the site at Pond Close, Tring HP23 5BE for Dacorum Borough Council (Elspeth Palmer)
- The Council recommended **NO OBJECTION** to this application.
- 21/02569/FHA Single storey rear extension at 43 Dundale Road, Tring HP23 5BU (amended scheme) for Mr and Mrs Brown (Laura Bushby)
- The Council recommended **NO OBJECTION** to this application.

- 21/02584/FUL Installation of new boiler system with air source heat pumps installed externally to the western courtyard of the southern wing of the site at Emma Rothschild Court, Silk Mill Way. Tring HP23 5HX for Dacorum Borough Council (Jane Miller)  
The Council recommended **NO OBJECTION** to this application.
- 21/02620/FHA Replacement of existing pitched dormer roof with wider flat roof dormer to rear at 43 Miswell Lane. Tring HP23 4DD for Mr P Sutton (Natasha Vernal)  
21/02655/ROC Variation of Condition 3 (approved plans) attached to Planning Permission  
The Council recommended **NO OBJECTION** to this application.
- 21/01581/FUL Proposed alterations to improve and enhance the elevation of the old cinema plus a rooftop extension to Block B to create 3no. single storey 2 bedroom apartments with roof terraces, parking spaces, cycle spaces & binstores at Honours Building, 72-80 Akeman Street, Tring HP23 6AF for Akeman Business Park Ltd (Nigel Gibbs)  
The Council recommended **REFUSAL** of this application on the grounds that the condition was attached to the original consent for a reason and should not be removed. If it were to be removed it would cause harm to the nearby residents with loss of privacy and noise concerns.

**LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL  
IN RESPECT OF RECENT PLANNING APPLICATIONS**

The Council noted the decisions by Dacorum Borough Council which were circulated.

**RESOLVED:** To note the planning decisions received

**20583. TEMPORARY TRAFFIC REGULATIONS ORDERS**

The following applications were considered:

- (i) TRO 16979 The Hertfordshire (Temporary closing and temporary waiting restrictions in B488 Bulbourne Road, Tring/B488 Upper Icknield Way, Bulbourne) order 2021
- (ii) TRO17047 The Hertfordshire (Temporary Closing of Tring Town Public Footpath No.041) Order 2021

**RESOLVED:**

- (i) The Clerk to pass on suggestions as to how the diversion route could be shortened.
- (ii) To note the order received. .

**20584. PREMISES LICENCES**

None received

**20585. STANDING COMMITTEES**

- (i) Staffing Committee held on 17th June 2021
- (ii) Planning Committee held on 5th July 2021
- (iii) Building & Assets Committee held on 5<sup>th</sup> July 2021

**RESOLVED:** To receive and adopt the minutes listed above.

**20586. OUTSIDE BODIES**

Members gave reports of organisations they represent on behalf of the Council:

- Cllr Ransley:
  - (i) was trying to persuade the Community Centre to have a meeting as it has been over a year since the last AGM but the Chairman is currently not willing to have one until September at the earliest.
  - (ii) Attended a music meeting with Rob Schafer & Tring Together who had called together musicians, music teachers and performers to discuss getting live music back into Tring (Restaurants, pubs and a festival).

**20587. FINANCIAL MATTERS:**

The Clerk's briefed the Council on the following matters as a report had been circulated prior to the meeting:

- (i) Financial Report – details of June 2021 and first quarterly accounts were explained
- (ii) The Schedule of Payments was presented
- (iii) A request was made for delegated authority to be given to the Clerk & Deputy Clerk to process July's payments of accounts during the August 2021 recess.
- (iv) Purchase a replacement bench and bins for Pond Close play area and elsewhere in the town.

**RESOLVED:**

- (i) To note the June accounts and quarterly report
- (ii) To approve the Schedule of Payments
- (iii) To approve delegated authority be given as set out above.
- (iv) To approve the purchase of all of the items detailed above.

**20588. TO RECEIVE A REPORT FROM THE CLIMATE CHANGE WORKING PARTY**

The Deputy Clerk's briefed the Council on the following matters as a report had been circulated prior to the meeting:

(i) To consider a request from Tring School for funding for scientific research equipment.

(ii) An update was provided on a number of matters detailed in the report. A verbal update was also given in respect of the meeting with Rob Cassidy (DBC) in respect of wildflower verges. They were going to leave the verge on London Road to grow (except for a strip by the path) and see what grew naturally. They would then review & if necessary plant wildflower plugs. The same would also happen to a strip of land in line with the trees behind the skateboard park at Pound Meadow. Rob Cassidy is going to have a meeting with the Justice & Peace Group in respect of Miswell Park & he will report back with an update on that.

(iii) To discuss the possibility of an Eco Fair in Tring as part of the Apple Fair (9th October) or Spring Fair (Tring Together).

**RESOLVED:**

- (i) To grant the funds (£1,624.65) to Tring School for the scientific research equipment from the climate change budget under the powers granted by the general power of competence .
- (ii) To note the update provided.
- (iii) To contact Tring Together with a view to holding the Echo Fair in conjunction with the Spring Fair in 2022.

**20589. THE ANNUAL GARDEN COMPETITION**

Tring Town Council is holding a competition for the best front gardens in Tring. Categories are:

- Best large garden
- Best small garden
- Best front garden in Eight Acres.

The garden must be visible from the front pavement; judges do not need to access the property.

The judging criteria will be:

- sustainable planting for year round interest
- evidence of recycling and water conservation
- good colour and mix of plants - "bee friendly"

**RESOLVED:** to note the actions required and to approve the competition to be announced via social media.

**20590. THE ANNUAL ALLOTMENT COMPETITION**

Judging will take place in early August with the presentation at the Allotments Association summer show on 21st August 2021.

**RESOLVED:** to note the actions required.

**20591. 'MEET YOUR COUNCIL' TRING CARNIVAL SATURDAY 14TH AUGUST 2021**

A stall has been booked at the carnival and Councillors will need to be present from 11am - 4pm.

**RESOLVED:** to note the actions required and to agree for the 3rd September 'meet your Council' to be cancelled given the Carnival date had been made later than planned.

**20592. NORA GRACE HALL REPLACEMENT:**

Three architects had been contacted to consider the service that they would offer.

**RESOLVED:**

- (i) Not to tender this work as it is a specialist service and therefore exempt from the financial regulations under 11.1(a) i of Tring Town Council Financial Regulations.
- (ii) To approve of those companies who were invited to quote as agreed by the Building & Assets Committee on the 5th July 2021.
- (iii) To form a working party to discuss the three quotes obtained in detail so that a recommendation can be made to Council as to whom to instruct.

**20593. BULBOURNE:**

Proposed amended wording to the public consultation leaflet was circulated prior to the meeting and debated. Concerns were raised about the removal of 'local persons' from the 5th paragraph.

**RESOLVED:** To accept the wording and proceed with the public consultation but the Clerk to investigate the housing allocation criteria.

**20594. EXCLUSION OF THE PRESS AND PUBLIC**

A resolution was considered that under section I of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the following items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

**RESOLVED:** To exclude members of the press and public.

*The members of the public left the meeting.*

**20595. LEASE RENEWAL - 1ST FLOOR MARKET HOUSE**

Copies of the lease and rent deposit deed and a report summarising the terms had been circulated prior to the meeting.

**RESOLVED:** To approve the document and authorise the execution of the documents by two councillors and the Clerk and the use of the seal.

The meeting closed at 8:55 pm

Chairman