

MINUTES OF TRING TOWN COUNCIL HELD REMOTELY (DUE TO CORONAVIRUS CRISIS) ON MONDAY 22nd MARCH 2021 AT 7.30 p.m.

Present: Councillors: R. Ransley
P. Elley
P. McDowell
P. Hearn
R. Hollinghurst
N. Nutkins
B. Patterson
H. Piper
C. Townsend
S. Wilkie

Absent: Councillors A. Caps
A. MacDonald

Also Present: D. Slade, Deputy Town Clerk
L. Housden, Town Clerk
1 member of the public

20428. TO RECEIVE APOLOGIES FOR ABSENCE
Cllr A. Caps given his apologies (prior appointment)

20429. TO MAKE DECLARATIONS OF INTEREST
Cllr Hearn expressed an interest in Licensing as a member of Dacorum borough Council Licensing Committee, if applicable.

Cllr McDowell declared that he would not take part in item 20434 as a member of Dacorum Borough Council's Development Management Committee.

Cllr Ransley would not vote on planning application 21/00929/TCA as the applicant was known to her.

20430. TO CONFIRM THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22nd FEBRUARY

RESOLVED: To accept the Minutes and for the Mayor to sign them, when it is safe to do so.

20431. MATTERS OF REPORT FROM THE MINUTES
No matters to report

20432. TO RECEIVE SUCH COMMUNICATIONS AS THE TOWN MAYOR MAY DESIRE TO LAY BEFORE THE MEETING OF THE COUNCIL

The Mayor reported the following:

- On Friday the Mayor attended the Mayor of Dacorum virtual charity dinner which raised money for the charity Sunnyside Rural Trust.

The Clerk reported the following:

- A report & quotes have been circulated from Trevor Standen for information only at this stage but will be discussed fully at the next planning meeting.
- The Market place will be used on 31st March as a site for COVID-19 testing. They have also now booked the following further dates Thursday 8th April, Tuesday 13th April & Wednesday 21st April. They will not pay a fee but are able to reimburse the Council for utilities costs if required. They will use power to charge technology, provide heating for their staff and to keep tests within the acceptable temperature range. As it currently stands the Town Warden has been asked to read the meter before and after their attendance to see if there is significant usage and then the Council can make a decision as to whether they wish to charge or not.
- The Town Crier has now been distributed

20433. PUBLIC PARTICIPATION

No one wished to speak

20434. PLANNING APPLICATIONS

Cllr McDowell left the meeting

The Council considered planning applications that had been referred by Dacorum Borough Council for observation of this authority. It was decided to request the Local Planning Authority to take the following comments into consideration when determining the under-mentioned applications.

PLAN REF. NO.

- 21/00581/FHA Replacement of damaged wire fence with timber fence at Langley Farm, Cholesbury Road, Tring HP23 6JH for Mr Heneghan (Aneeka Shah)
- The Council recommended **REFUSAL** of this application on the grounds that it is out of keeping with the area.
- 21/00831/TCA Works to T1: Elder at 96 Western Road, Tring HP23 4BJ for Mr Jones (Tristan Goldsmid)
- N/A as this application has now been decided.
- 21/00865/FHA Single storey and two storey side extensions at 16 Osmington Place, Tring HP23 4EG for Mrs Clements (Melissa Martin)
- The Council recommended **NO OBJECTION** to this application.
- 21/00660/FHA Rebuilding boundary wall at Hastovan, High Street, Tring HP23 5AH for Mr Simpson (Natasha Vernal)
- The Council recommended that they **SUPPORT** this application.
- 21/00792/LBC Remove and replace failing render to front of property at 1 Park Road, Tring HP23 6AT for Mr Storey (Neil Robertson)
- The Council recommended **NO OBJECTION** to this application subject to the conservation officer.
- 21/00857/OUT Outline planning. Demolition of existing detached double garage and construction of a pair of semi detached dwellings with private gardens and off street parking at 40 Windmill Way, Tring HP23 4HH for Mr Farnes (Nigel Gibbs)
- Re-submission of this application has been made so to be moved forward to discuss at the Planning meeting on 29th March.

21/00875/TCA Works to trees at 7 Western Road, Tring HP23 4BE for Melanie Perkins (Tristan Goldsmid)

N/A - Application has now been decided

21/00885/FHA Two storey side extension plus new pitched roof over lobby at 19 Manor Road, Tring HP23 5DA for Mr and Mrs Hunwick (Laura Bushby)

The Council recommended **NO OBJECTION**.

21/00929/TCA Works to trees at 95 Western Road, Tring HP23 4BN for Mr Lambie (Tristan Goldsmid)

Cllr Ransley abstained from the vote.

The Council recommended **NO OBJECTION but subject to recommendations of the tree officer.**

21/00990/LDP Loft conversion at 71 Brook Street, Tring HP23 5EF for Wright (Tristan Goldsmid)

N/A - Application has now been decided

21/00986/HPA Single-storey rear extension measuring 4.04m deep with a maximum height of 3.98m and a maximum eaves height of 2.91m at 24 Meadowbrook Tring Hertfordshire HP23 5HR for Mrs Hyams (Natasha Vernal)

The Council recommended **NO OBJECTION**.

LIST OF DECISIONS BY DACORUM BOROUGH COUNCIL IN RESPECT OF RECENT PLANNING APPLICATIONS

The Council noted the decisions by Dacorum Borough Council which were circulated to members on a weekly basis.

RESOLVED: To note the planning decisions received.

Cllr McDowell re-entered the meeting

20435. TEMPORARY TRAFFIC REGULATIONS ORDERS

None received.

20436. PREMISES LICENCES

Application M052183: New licence application at Nonnas Supper Club, 39 High Street, Tring, Hertfordshire HP23 5AA

Cllr Hearn abstained from the discussion.

RESOLVED: The Council has no objection to the application.

20437. STANDING COMMITTEES

- (i) Planning Committee meeting held on 8th March 2021.
- (ii) Finance & Policy Committee held on 8th March 2021.

RESOLVED: To receive and adopt the minutes listed above.

20438. OUTSIDE BODIES

Members gave reports of meetings attended when representing the Council:

- Councillor Nutkins reported that the Justice & Peace group had a meeting arranged with Robert Cassidy regarding Bee Friendly Tring but unfortunately that has been cancelled. There is now going to be an audience with Martin Hicks, an ecologist & Councillor Patterson will be invited to attend as well.
- Councillor Elley attended part of a meeting for Old Church House and their finances have been hit badly by the lockdown which has been compounded by a leak in the roof.

20439. ANNUAL REVIEW OF (i) THE COUNCIL'S STANDING ORDERS, (ii) THE COUNCIL'S FINANCIAL REGULATIONS (iii) THE WORK OF THE INTERNAL AUDITOR

RESOLVED: To ratify the decisions made by the Finance & Policy Committee on 8th March 2021 under minutes 20415, 20416 & 20418.

20440. TO RECEIVE THE CHILD PROTECTION POLICY REVIEWED BY THE FINANCE & POLICY COMMITTEE

RESOLVED:

(i) To ratify the decision made by the Finance & Policy Committee on 8th March 2021 under minute 20419.

(ii) To approve and adopt the new supporting policy documents (1) Tring Town Council role of the designated safeguarding lead (2) Tring Town Council dealing with disclosures and concerns about a child or young person (circulated prior to the meeting).

(iii) To approve payment of the training course required by the Clerk to the Youth Council.

20441. FINANCIAL MATTERS:

- (i) To consider the Clerk's Financial Statement
- (ii) To certify the Schedule of Payments

RESOLVED:

- (i) To note the Clerk's Financial Statement.
- (ii) To certify the Schedule of Payments.

20442. IMPLEMENTATION OF THE INTERIM INTERNAL AUDIT

The clerk summarised the report detailing the findings of the interim internal audit (which had been circulated prior to the meeting) and the councillors were given the opportunity to make comments.

RESOLVED:

- (i) To note the findings of the interim internal audit and the subsequent actions that had been/will be taken.
- (ii) Councillors Townsend, Elley and Wilkie to form a working party group to discuss an investment strategy in line with the council's existing policy and to report back to the Finance & Policy Committee in that regard on 14th June 2021.
- (iii) To authorise the outstanding bad debt in the total sum of £4,000 to be written off.

20443. RENEWAL OF THE TOWN COUNCIL'S INSURANCE POLICY

RESOLVED: To note the renewal terms and renew without amendment.

20444. BANKING ARRANGEMENTS

The Clerk summarised the position as set out in the report circulated prior to the meeting.

RESOLVED:

- (i) To authorise changing bank accounts to Unity Trust Bank so that on-line banking can be utilised and if necessary the Business Reserves account can be closed to implement that.
- (ii) To authorise the Clerk and Deputy Clerk to be named as administrators on the new account.
- (iii) The persons set to authorise payments will be the same as the existing signatories.
- (iv) Cllr Nutkins to replace John Allan as signatory on the credit card account.

20445. TO REVIEW THE ASSET REGISTER

The Council reviewed the Asset Register which was circulated prior to the meeting.

RESOLVED: To note the Asset Register.

20446. FUNDING FOR SKATEBOARD PARK

RESOLVED: To commit supporting the project upto the sum of £25,000 using CIL monies (if permitted).

20447. PURCHASE OF BIKE LOCKS, SEATING AND BINS

RESOLVED:

- (i) Approval was given to purchase all 3 items.
- (ii) To purchase these items with CIL monies (if permitted).

20448. TO CONSIDER A REQUEST TO ERECT A SHED AT THE TRING LOCAL HISTORY MUSEUM

RESOLVED: Approval was given to the museum to erect the shed.

20449. EXCLUSION OF THE PRESS AND PUBLIC

A resolution was considered that under section I of the Public Bodies (admission to Meetings) Act 1960 the public and press be excluded during the following items of the agenda for this meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential nature of the business.

RESOLVED: To exclude members of the press and public.

20450. RENEWAL OF THE GROUND FLOOR MARKET HOUSE LEASE

RESOLVED: The Lease was approved and the Clerk was given authority to sign the same with the use of the seal in the presence of two Councillors.

20451. STAFFING MATTER

RESOLVED: To authorise the purchase as per the report and the Clerk to write the letter to the member of staff confirming the position.

The meeting closed at 8.48pm

Chairman