			List of Payments made between 01/12/2023 and 31/12/2023				
urrent Account					Unrecoverable		
	Department	Beneficiary	Summary of Expenditure		VAT	Merchant Category	
	Council/Planning	T Standen	Planning Consultant - assisted with response to DBC draft Local Plan	£1,540.00		Legal & Professional	
	Council/Finances	IAC Audit & Consultancy Ltd	Provision of Internal Audit Services - Interim Audit	£474.00		Audit	
	Council/B&A	Metcalfes Home Hardware	Materials for repairs to council properties	£30.53		Repairs & Maintence	
	Council/B&A	Cullen Conservation	Provision of project management of internal refurbishment works at Market House	£216.00		Legal & Professional	
	Council/BA	Metcalfes Home Hardware	Wardens equipment (Thermal gloves, manhole cover keys, marker & broom handle)	£48.66		Wardens Equipment	
06/12/2023		C P Associates	Provision of HR consultancy advice in respect of salary evaluation	£310.00		Legal & Professional	
	Council/B&A	Abington Consulting Engineers	Producing Transport Statement & Travel Plan including dealing with parking beat survey for NGH	£2,340.00		Project - Nora Grace Hall	
	Council/Administration	Town Waden (reinbursement)	Diesel of warden's van	£25.41		Wardens van running costs	
08/12/2023	Council/B&A	Ecotricity	Electricity - Church Square	£365.30		Electricity	
11/12/2023	Council/B&A	BT	Phone and Internet Charges office	£172.04		IT & Telecom services	
11/12/2023	Council/Administration	Mitol Managed Online IT	Hosting & backup fees	£54.60		IT & Telecom services	
12/12/2023	Council/Administration	Petty Cash	Top up of petty cash	£114.73		Petty Cash	
12/12/2023	Council/Administration	Town Waden (reinbursement)	Diesel of warden's van	£49.99		Warden's van running costs.	
12/12/2023	Council/Administration	JP Broadcast Network Services	Installing new newtwork cabling for IT back up	£888.00		IT & Telecom services	
12/12/2023	Council/A&E	Michael Barratt Garden Service	End of season grass cutting Duckmore Lane Allotments	£70.00		Repairs & Maintence	
	Council/Finances	NatWest Bank	Credit Card Payment November	£1,582.93		*See below for individual payments	
13/12/2023	Council	AHGTC	Town Crier membership	£50.00		Town Crier	
13/12/2023		Clerk to Youth Council (Reinbursement)	Training Course	£94.80		Training	
13/12/2023	Council/B&A	D L Thornton	Legionella Risk Assessments	£439.15		Legal & Professional	
	Council/B&A	Shearer Electricals Ltd	PAT testing Market House, New RCD sockets Church Square & works to consumer unit Market Place.	£612.48		Repairs & Maintence	
	Council/B&A	Ecotricity	Electricity - Market House	£255.31		Electricity	
	Council/B&A	Ecotricity	Electricity - Church Square	£40.88		Electricity	
	Council/B&A	Ecotricity	Electricity - Market Place	£98.53		Electricity	
	Council/B&A	Ecotricity	Gas - Market House	£391.96		Gas	
	Council/B&A	Bank Transfer	Transfer of tenants deposit to different Town Council Bank	£1,603.55		Bank Transfer	
	Council/B&A	Dacorum Borough Council	Hire wardens Garage P9	£65.52			
	Council/B&A	Bucks Flat Roofing Specialists Ltd	Repairs to roof of Nora Grace Hall	£540.00		Wardens Equipment Repairs & Maintence	
	Council/B&A	Shearer Electricals Ltd	Electrical condition report of council properties	£2,851.20		•	
	Council/Administration	Alamar (Tring) Ltd	Business cards for Town Warden	£30.00		Legal & Professional	
		Aubergine 262 Ltd	Annual website subscription & domain registration	£478.80		Printing/Stationary & Postage	
27/12/2023	Council/Administration  Council/B&A	Everflow Ltd	Water & Sewage for Council properties	£52.47	Total bill was £111.12 but £58.65 credit was applied.	Website  Water & Sewage	
27/12/2023	Council/Administration	Clarity Copiers Ltd	Photocopying	£147.61		Photocopier Costd	
27/12/2023	Council/Finances	Moorepay Ltd	Payroll fees P8	£207.14		Payroll Fees	
28/12/2023	Council/Finances	HMRC	Tax & NI P8	£3,711.25		Tax & NI	
	Council/Finances	Salaries	Salaries P9	£12,229.79		Salaries	
28/12/2023	Council/Administration	HM Land Registry	Title Plan	£3.00		Miscellaneous expenditure	
	Council/Finances	Unity Trust Bank	Bank charges	£15.10		Bank charges	
	Council/B&A	Unity Trust Bank	Bank charges	£48.45		Bank charges	
-			Total Payments	£32,249.18		-	
				.,			

*Credit Card Payn	nents						
Transcation Date				(All including VAT)			
Clerks Card							
13/10/2023	Council/Administration	Canva	Design application - monthly fee	£10.99		Advertising & Promotions	
19/10/2023	Council/Administration	Morrisons	Milk	£1.95		Miscellaneous expediture	
20/10/2023	Council/B&A	Amazon/K M Electronics	Pressure Alarm Alert mat for Market House	£119.90		Office Equipment & Furniture	
20/10/2023	Council/Administration	Survey Monkey	Survey annual subscription	£468.00		Advertising & Promotions	
23/10/2023	Council/Administration	CVD Insurance Services	Warden Van Insurance renewal	£686.98		Wardens van running costs	
26/10/2023	Council/Administration	Microsoft	Monthly subscription fee	£8.60		IT & Telecom services	
26/10/2023	Council/Administration	Social Bee	Social media schedular - monthly subscription	£29.58		IT & Telecom services	
13/11/2023	Council/Administration	Canva	Design application - monthly fee	£10.99		Advertising & Promotions	
17/11/2023	Council/Administration	Google	Refund - Google storage	-£2.28		IT & Telecom services	
Wardens card							
31/10/2023	Council/B&A	Sand Trading	Door Mat - Market House	£25.00		Office Equitment & Furniture	
31/10/2023	Council	Shell Tring (Rontec)	Diesel - Wardens Van	£80.00		Wardens van running costs	
14/11/2023	Council	DE LISLE Tring	Puncture & Tyre replacement	£143.22		Wardens van running costs	
			Total Payments	£1,582.93			
Petty Cash Payme	nts				(Including VAT)		
,		Council/Administration	Christmas window competition winners	Prizes	£120.00		Permitted powes grants
		Council/Administration	Morrisons	Milk	£0.95		Miscellaneous expenditure
	3, 22, 232	,		Total Payments	£0.95		